

Sedona-Oak Creek Joint Unified School District #9

Notice of Regular Public Meeting

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of the Sedona-Oak Creek Joint Unified School District #9 and to the general public that the Board will hold a **Regular Public Meeting on Tuesday, January 9, 2018 at 6:00 p.m. at the District Office, 221 Brewer Road, Sedona.** The Board reserves the right to change the order of the items on the agenda with the exception of public hearings and bid awards. The Board may go into executive sessions for purposes of obtaining legal advice from the Board's attorney on any of the following agenda items pursuant to A.R.S. 38-431.03(a)3. All members of the public wishing to attend are requested to sign the attendance sign-in sheet. Information regarding agenda items including personnel recommendations, with the exception of confidential materials or materials relating to executive sessions may be reviewed in the District Administrative Offices during normal business hours. The agenda for the meeting is as follows.

AGENDA

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| I. Call to Order | Randy Hawley |
| II. Pledge of Allegiance | Randy Hawley |
| III. Roll Call of Members | Randy Hawley, President
Heather Hermen, V-P
Karen McClelland, Member
Karl Wiseman, Member
Zach Richardson, Member |
| IV. Statement of Welcome | Randy Hawley |
| V. Governing Board Member Comments | Board Members |

ORGANIZATIONAL MEETING AGENDA

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| VI. Election of 2018 Board President for a period of one year. | Randy Hawley |
| VII. Election of 2018 Board Vice-President for a period of one year. | President |
| VIII. Set dates, times, and place of Governing Board meetings for 2018. | President |
| IX. Annual Housekeeping Items | President |
| a) Use of board signature stamps for signing vouchers between meetings | |
| b) Submittal of Conflict of Interest Forms | |

c) Establishment of \$1.00 Extra-Curricular Activity Fee

ACTION ITEM: Discussion and possible action to approve annual housekeeping items as listed above.

REGULAR MEETING AGENDA

X. Call to the Public

President

Each speaker is limited to three (3) minutes. Before you begin to speak, please identify yourself by clearly stating for the record your name and address. If you wish to speak to an item on the agenda, please complete a Public Participation Form listing the agenda item that you would like to discuss by number and title. Give the form to the Board Secretary and the President will call upon you at the appropriate time. Forms must be turned in prior to the beginning of the meeting. Action taken as a result of public comments or requests regarding items that are not on the agenda will be limited to directing the staff to study the matter or reschedule the matter for further consideration at a future board meeting.

XI. Approve Order of the Agenda Including the

President

Consent Agenda and Minutes The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board of Education. All items approved will be done by one non-debatable motion passed unanimously. Any item may be removed for debate on request of any member of the board, staff, or public. Items removed from the consent portion of the agenda become the first item of business on the regular agenda.

ATTACHMENT #1

Consent Agenda

1. Minutes for Governing Board meetings: December 5, 2017, December 11, 2017
2. Payroll vouchers – 12 - 14
3. Accounts Payable vouchers – 1819 - 1822
4. Student Activities vouchers – 1807 - 1809
5. Gifts and donations - Attached
6. Fund balance statements - Attached
7. Board member travel expenses - Attached

XII. Business Items and Presentations

A. SPAC/Facilities Update

Jennifer Chilton
(10 minutes)

B. Finance Update

Heather Shaw-Burton
(10 minutes)

C. Salary Task Force Update

Dave Lykins
(10 minutes)

D. Drop Out/Graduation Rate

Darrin Karuzas
(10 minutes)

E. K-6 Friday Attendance/Tardy Rate

Dave Lykins
(5 minutes)

- F. Request for Board Approval of Asset Disposal Dave Lykins
(3 minutes)

ACTION ITEM: Discussion and possible action to approve John Parks and Heather Shaw-Burton as authorized designees for disposal and transfer of any Fixed Assets or Stewardship items.

- G. Student Activity Fund Treasurer as required Heather Shaw-Burton
by the Auditor General and A.R.S. §15-1122 (3 minutes)

ACTION ITEM: Discussion and possible action to appoint Stacy Saravo as Student Activity Treasurer and Heather Shaw-Burton as Assistant Student Activity Treasurer.

- H. Review of ASBA documents regarding the Superintendent Randy Hawley
Search (15 minutes)

ACTION ITEM: Discussion and possible action to approve a Search Agreement with ASBA for the position of superintendent.

ACTION ITEM: Discussion and possible action to approve the position announcement and application narrative questions for the position of District Superintendent as presented by ASBA.

- I. Rural Arizona School Coalition Annual Legislative Reception Dave Lykins
Monday, January 29, 2018. (3 minutes)

ACTION ITEM: Discussion and possible action to approve sending Dave Lykins to the RASC Annual Legislative Reception on Monday, January 29, 2018.

- XIII. Personnel** Heather Shaw-Burton

There are no personnel items this month

- A. Discussion and possible action to approve extra-duty contracts.
- B. Discussion and possible action to approve new hires.
- C. Discussion and possible action to approve resignations and retirements.
- D. Discussion and possible action to approve change in positions.

- XIV. Other Business** President

Future board meeting dates and agenda items:

- XV. Adjournment** President

EXECUTIVE SESSION: All persons present during an Executive Session are hereby reminded that it is unlawful to disclose or otherwise let know anything which has transpired or has been discussed during an Executive Session to or with any person who is not present, other than a current member of the Board. To do so is a violation of A.R.S. 38-431.03, unless pursuant to a specific statutory exception.

AMERICANS WITH DISABILITIES ACT: The Sedona-Oak Creek School District intends to comply with the A.D.A. If you are disabled or physically challenged and need special accommodations to participate, please contact David Lykins, Superintendent of Sedona-Oak Creek School District, at 928-204-6800 at least seventy-two (72) hours prior to the meeting.

** Please note that times given under individual items are estimates only and do not reflect an exact time on the agenda.