

# **Sedona-Oak Creek Joint Unified School District #9**

## **Notice of Board Work Session and Regular Public Meeting**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of the Sedona-Oak Creek Joint Unified School District #9 and to the general public that the Board will hold a **Work Session on Tuesday October 3, 2017, at 5:00 p.m., followed by a Regular Meeting at 6:00 p.m. at the District Office, 221 Brewer Road, Sedona.** The Board reserves the right to change the order of the items on the agenda with the exception of public hearings and bid awards. The Board may go into executive sessions for purposes of obtaining legal advice from the Board's attorney on any of the following agenda items pursuant to A.R.S. 38-431.03(a)3. All members of the public wishing to attend are requested to sign the attendance sign-in sheet. Information regarding agenda items including personnel recommendations, with the exception of confidential materials or materials relating to executive sessions, may be reviewed in the District Administrative Offices during normal business hours. The agenda for the meeting is as follows.

### **WORK SESSION AGENDA**

Review of the process for a superintendent search.

Steve Highlen  
ASBA

### **PUBLIC HEARING**

The Governing Board will entertain a motion to adjourn into a Public Hearing.

Ms. Lynn Leonard will present revision of the 2017-2018 budget to include the 1.06% teacher salary increase.

### **REVISED BUDGET ATTACHED**

The Governing Board will entertain a motion to return to Regular Session.

### **REGULAR MEETING AGENDA**

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|---|---|
| <b>I. Call to Order</b>                   | Randy Hawley  |
| <b>II. Pledge of Allegiance</b>           | Randy Hawley  |
| <b>III. Roll Call of Members</b>          | Randy Hawley, President<br>Heather Hermen, V-P<br>Karen McClelland, Member<br>Karl Wiseman, Member<br>Zach Richardson, Member |
| <b>IV. Statement of Welcome</b>           | Randy Hawley  |
| <b>V. Governing Board Member Comments</b> | Board Members   |
| <b>VI. Call to the Public</b>             | Randy Hawley  |

Each speaker is limited to three (3) minutes. Before you begin to speak, please identify yourself by clearly stating for the record your name and address. If you wish to speak to an item on the agenda, please complete a

Public Participation Form listing the agenda item that you would like to discuss by number and title. Give the form to the Board Secretary and the President will call upon you at the appropriate time. Forms must be turned in prior to the beginning of the meeting. Action taken as a result of public comments or requests regarding items that are not on the agenda will be limited to directing the staff to study the matter or reschedule the matter for further consideration at a future board meeting.

**VII. Approve Order of the Agenda Including the**

Randy Hawley

**Consent Agenda and Minutes** The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board of Education. All items approved will be done by one non-debatable motion passed unanimously. Any item may be removed for debate on request of any member of the board, staff, or public. Items removed from the consent portion of the agenda become the first item of business on the regular agenda.

**ATTACHMENT #1**

**Consent Agenda**

1. Minutes for Governing Board meetings: September 12, 2017
2. Payroll vouchers – 5, 6
3. Accounts Payable vouchers – 1807 - 1811
4. Student Activities vouchers – 1800 - 1802
5. Gifts and donations - Attached
6. Fund balance statements - Attached
7. Board member travel expenses - Attached

**VIII. Business Items and Presentations**

- A. IGA with Yavapai Community College  
for the provision of dual enrollment courses

Dave Lykins/James Perry  
(15 minutes)

**ATTACHMENT #2**

**ACTION ITEM:** Discussion and possible action to approve an IGA with Yavapai Community College for the provision of dual enrollment courses for the 2017/2018 school year.

- B. Update on facility use for the newly remodeled  
black box/ballet center at the SPAC

Dave Lykins  
(10 minutes)

**ACTION ITEM:** Discussion and possible action to approve the facility use fee structure for the newly remodeled black box/ballet center at the SPAC.

- C. IGA with the City of Sedona for utilization of  
a school resource officer

Dave Lykins  
(5 minutes)

**ATTACHMENT #3**

**ACTION ITEM:** Discussion and possible action to approve an IGA with the City of Sedona for utilization of a school resource officer for the 2017/2018 school year.

- D. Principals' Update

(40 minutes)

West Sedona School

Scott Keller

Big Park Community School

Debbie Jones

Sedona Red Rock Junior High School

Jay Litwicki

Sedona Red Rock High School

Darrin Karuzas

E. SRRHS presentation on Arizona Youth Survey Darrin Karuzas  
(30 minutes)

F. Proposal from Don Groves to develop a District Strategic Plan Randy Hawley  
(5 minutes)

**ATTACHMENT #4**

**ACTION ITEM:** Discussion and possible action to approve proceeding with Don Grove's proposal for service in developing a District Strategic Plan.

G. Finance Director Update Lynn Leonard  
1) Bond/Override Update (10 minutes)  
2) Tax Rate  
3) Annual Financial Report  
4) SFB Capital Plan FY 2018

**ATTACHMENT #5**

**ACTION ITEM:** Discussion and possible action to approve the FY 2016/2017 Annual Financial Report.

**ACTION ITEM:** Discussion and possible action to approve the School Facilities Board FY 2018 Capital Plan and authorize Lynn Leonard to submit the form on behalf of the district.

H. Revision of 2017-2018 budget to include the 1.06% teacher salary increase Lynn Leonard

**ACTION ITEM:** Discussion and possible action to approve the revised 2017-2018 budget to reflect the 1.06% teacher salary increase.

I. Second reading of ASBA Policy IJNDB - Use of Technology Resources in Instruction Dave Lykins  
(5 minutes)

**ATTACHMENT #6**

**ACTION ITEM:** Discussion and possible action to approve ASBA Policy IJNDB - Use of Technology Resources in Instruction.

J. Review of Policy KB - Parental Involvement in Education Dave Lykins  
(5 minutes)

**ATTACHMENT #7**

**ACTION ITEM:** Discussion and possible action to approve ASBA Policy KB - Parental Involvement in Education.

K. Superintendent transition plan Dave Lykins  
(5 minutes)

L. Nomination of Karen McClelland for ASBA's All-Arizona School Board Member Award Dave Lykins  
(5 minutes)

**ACTION ITEM:** Discussion and possible approval to nominate Karen McClelland for ASBA's All-Arizona School Board Member Award.

**IX. Personnel ATTACHMENT #8 Dave Lykins**

(5 minutes)

- A. Discussion and possible action to approve extra-duty contracts.
- B. Discussion and possible action to approve new hires.
- C. Discussion and possible action to approve resignations and retirements.
- D. Discussion and possible action to approve change in positions.

**X. Other Business**

Randy Hawley

Future board meeting dates and agenda items:  
November 7, 2017, 6:00 p.m.

**XI. Adjournment**

Randy Hawley

**EXECUTIVE SESSION:** All persons present during an Executive Session are hereby reminded that it is unlawful to disclose or otherwise let know anything which has transpired or has been discussed during an Executive Session to or with any person who is not present, other than a current member of the Board. To do so is a violation of A.R.S. 38-431.03, unless pursuant to a specific statutory exception.

**AMERICANS WITH DISABILITIES ACT:** The Sedona-Oak Creek School District intends to comply with the A.D.A. If you are disabled or physically challenged and need special accommodations to participate, please contact David Lykins, Superintendent of Sedona-Oak Creek School District, at 928-204-6800 at least seventy-two (72) hours prior to the meeting.

\*\* Please note that times given under individual items are estimates only and do not reflect an exact time on the agenda.