

# **Sedona-Oak Creek Joint Unified School District #9**

## **Notice of Special Public Meeting**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of the Sedona-Oak Creek Joint Unified School District #9 and to the general public that the Board will hold a **Special Public Meeting on Wednesday, February 21, 2018 at 10:00 a.m. at the District Office, 221 Brewer Road, Sedona.** The Board reserves the right to change the order of the items on the agenda with the exception of public hearings and bid awards. The Board may go into executive sessions for purposes of obtaining legal advice from the Board's attorney on any of the following agenda items pursuant to A.R.S. 38-431.03(a)3. All members of the public wishing to attend are requested to sign the attendance sign-in sheet. Information regarding agenda items including personnel recommendations, with the exception of confidential materials or materials relating to executive sessions may be reviewed in the District Administrative Offices during normal business hours. The agenda for the meeting is as follows.

### **AGENDA**

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| <b>I. Call to Order</b>          | Randy Hawley  |
| <b>II. Pledge of Allegiance</b>  | Randy Hawley  |
| <b>III. Roll Call of Members</b> | Randy Hawley, President<br>Heather Hermen, V-P<br>Karen McClelland, Member<br>Karl Wiseman, Member<br>Zach Richardson, Member |
| <b>IV. Statement of Welcome</b>  | Randy Hawley  |
| <b>V. Presentations</b>          | Steve Highlen   |

### **Open Session**

Agenda Item: The Board will be presented with the results of the community e-survey related to the search for a new District superintendent.

Discussion: The Board directed the Arizona School Boards Association to conduct an e-survey for the purpose of gathering information from the community related to the position of District superintendent. This agenda item provides an opportunity for the Board to review and discuss the results of the survey.

Agenda Item: The Governing Board will discuss information presented by the Arizona School Boards Association (ASBA) pertaining to the screening process of applicants for the position of District Superintendent.

Discussion: The Governing Board is in the process of seeking a new District Superintendent.

To assist with this process the Board employed the services of ASBA. This agenda item provides the Board an opportunity to receive information and ask questions regarding the applicant screening process.

Agenda Item: Pursuant to Arizona Revised Statute 38-431.03 (A) (1) the Governing Board may consider entering into Executive Session for the purpose of screening applications for the position of District Superintendent

### **Executive session**

Agenda Item: Pursuant to Arizona Revised Statute 38-431.03 (A) (1) the Governing Board will screen applications for the position of District Superintendent

### **Open Session**

Agenda Item: The Governing Board will discuss applicants for the position of District Superintendent and may consider directing the Arizona School Boards Association (ASBA) to invite specific applicants to interview for the position.

Discussion: ASBA advertised and collected applications for the position of District Superintendent on behalf of the Governing Board. This agenda item provides the Board an opportunity to discuss submitted applications for the position. The Board may consider directing ASBA to invite specific applicants, on the Board's behalf, for an initial interview with the Board. Names of applicants for a position are not subject to disclosure prior to becoming one of a defined list of finalists for the position. Hence, applicant names will not be released at this time.

Agenda Item: The Governing Board will discuss the initial interview process and may consider directing the Arizona School Board Association (ASBA) to construct the interview process and schedule with specific applicants identified by the Board for the position of District Superintendent.

Discussion: This agenda item provides the opportunity for the Board to discuss with an ASBA representative options related to the initial interview process. From this discussion the Board may consider directing ASBA to construct the interview process.

Agenda Item: The Governing Board will discuss areas of interest regarding questions to be used during the initial interviews and may consider directing the Arizona School Board Association (ASBA) to construct specific questions to be asked of applicants for the position of District Superintendent.

Discussion: A representative of ASBA will lead the Board through a discussion that is intended to provide focused direction related to initial interview questions to be asked of applicants. The Board may consider directing ASBA to construct specific questions to be used during the interview.

Agenda Item: The Governing Board will discuss options related to the configuration of finalist

interviews for the position of District Superintendent.

Discussion: A representative of ASBA will provide the Board with options related to the configuration of finalist interviews. At a future meeting of the Board direction may be given to ASBA related to the finalist interviews.

Agenda Item: The Governing Board will discuss and may consider the process for a finalist community forum related to the position of District Superintendent.

Discussion: A representative of the District will present an overview of a recommended process and schedule that is suggested for the finalist community forum.

## **VI. Adjournment**

Randy Hawley

**EXECUTIVE SESSION:** All persons present during an Executive Session are hereby reminded that it is unlawful to disclose or otherwise let know anything which has transpired or has been discussed during an Executive Session to or with any person who is not present, other than a current member of the Board. To do so is a violation of A.R.S. 38-431.03, unless pursuant to a specific statutory exception.

**AMERICANS WITH DISABILITIES ACT:** The Sedona-Oak Creek School District intends to comply with the A.D.A. If you are disabled or physically challenged and need special accommodations to participate, please contact David Lykins, Superintendent of Sedona-Oak Creek School District, at 928-204-6800 at least seventy-two (72) hours prior to the meeting.

\*\* Please note that times given under individual items are estimates only and do not reflect an exact time on the agenda.