

Guidelines for the sale of alcohol and spiritous liquors by approved organizations and/or non-profits benefiting the Sedona Education Foundation at Sedona Oak Creek Unified School District building locations.

Approval of document:

1. These guidelines are intended to govern the sale and provision of alcohol and spiritous liquor at events benefiting the Sedona Education Foundation through alcohol sales at Sedona Oak Creek Unified School District (SOCUSD) facilities.
2. The Foundation reserves the right to choose the events for potential alcohol sales at SOCUSD facilities.
3. Any events identified as approved to sell alcohol for the benefit of the Sedona Education Foundation will sign the standard agreements with District personnel to guarantee availability, no conflict with school days, or school events.
4. Any events identified as approved to sell alcohol for the benefit of the Sedona Education Foundation will have their Arizona Department of Liquor License & Control special event permit secured and presented to the Sedona Education Foundation and the SOCUSD event personnel 60 days prior to the event.
5. The Sedona Education Foundation is encouraged to complete the Arizona Department of Liquor License and Control application for special events to provide bar service and further increase revenue generating opportunities.
6. The license must be posted in clear and plain sight at the venue during service.
7. All signage required by the Arizona State Liquor Board will be appropriately posted.
8. Event hosts having their events on SOCUSD property selling alcohol at their event will carry the product into the event the day of service. No storage of any alcohol will be allowed on any SOCUSD property.
 - a. Event hosts will remove all alcohol from the venue at the conclusion of the event.
 - b. Event hosts will be knowledgeable of Arizona State Liquor Laws Title 4, and will properly license and qualify to sell, serve, and dispense alcohol.
 - c. Event hosts will be required to wear appropriate clothing during the sale of refreshments and alcohol.
9. Alcohol will not be present on SOCUSD property during daytime school hours.
10. Event hosts will carry liquor liability insurance for events where they are serving alcohol at SOCUSD properties. A copy of the insurance will be provided to the Foundation and SOCUSD event planning personnel.
11. Pricing for alcohol sales will be established between the Sedona Education Foundation and the event host.
12. SOCUSD staff are prohibited from consuming alcohol while on duty.
13. Alcohol sales may begin no more than 1.5 hours prior to the begin of a production or event.
14. Alcohol sales are allowed during event intermission.
15. The sale of alcohol will end at the conclusion of intermission.

16. Alcohol sales and consumption are reserved for the event site contracted only. No alcoholic beverages shall leave the approved area.
17. Event hosts will provide security at entryways and exit-ways monitoring traffic, ensuring no alcohol leaves the premises.
18. The Sedona Police Department will be notified by the Sedona Education Foundation along with the event host of the dates of events with alcohol sales on premises.
19. Only ticketed individuals may purchase alcohol at events where sales are taking place.