

Sedona-Oak Creek Joint Unified School District #9

Thursday, July 12, 2018, 4:00 p.m.

MINUTES

I. Call to Order

Randy Hawley

Ms. Hermen called the meeting to order at 4:06 p.m. Mr. Hawley arrived at 4:07 p.m.

II. Pledge of Allegiance

Randy Hawley

Ms. Hermen led the Pledge of Allegiance.

III. Roll Call of Members

Randy Hawley
Heather Hermen
Karen McClelland
Karl Wiseman
Zach Richardson

IV. Statement of Welcome

Randy Hawley

Ms. Hermen welcomed the audience of citizens.

PUBLIC HEARING MINUTES

The Governing Board will entertain a motion to adjourn into a Public Hearing.

Motion made by Heather Hermen/Seconded by Karen McClelland: A motion to enter into a public hearing for the purpose of reviewing the 2018/2019 proposed budget carried by a vote of 5-0.

Mrs. Shaw-Burton summarized the proposed budget for FY 2018-2019, and clarified how the M&O fund works. There were no changes from the proposed budget that Mrs. Shaw-Burton presented on June 14, 2018.

The Governing Board will entertain a motion to return to Regular Session.

Motion made by Randy Hawley/Seconded by Heather Hermen: A motion to adjourn the public hearing and return to the regular session carried by a vote of 5-0.

REGULAR SESSION MINUTES

V. Recognition of Transition Volunteers

Deana DeWitt

Ms. DeWitt recognized and thanked volunteers who were instrumental in helping with the Big Park transition move. In addition to a number of SOCUSD employees, community members Josh & Shannon Jennings (Aletheia Church), Damien Browning, Cory Bullock, and Aiden Lattin (Steps to Recovery Homes/Miracles Happen ReStore), Dustin and Becky Ross, Isaiah Hicks, The Wood Joint, Jan Montgomery, and Jonathan Zaun assisted in the process. Ms. DeWitt noted that Mr. Browning also works with addressing mental health issues in adolescents.

VI. Governing Board Member Comments

Board Members

Ms. Hermen expressed her appreciation for those who assisted in the move.

VII. Approve Order of the Agenda Including the Consent Agenda and Minutes

Randy Hawley

Motion made by Heather Hermen/Seconded by Karen McClelland: A motion to approve the order of the agenda including the consent agenda and minutes carried by a vote of 5-0.

VIII. Possible Executive Session pursuant to A.R.S. 38-430.03(A)(3), (A)(4) - advice from legal counsel and update/discussion of pending litigation regarding Federal District Court cases against Sedona-Oak Creek JUSD #9.

Motion made by Randy Hawley/Seconded by Heather Hermen: A motion to enter into an Executive Session for the purpose of obtaining advice from legal counsel and an update on pending litigation carried by a vote of 5-0 at 4:20 p.m.

Motion made by Randy Hawley/Seconded by Heather Hermen: A motion to enter into Regular Session carried by a vote of 5-0 at 5:12 p.m.

IX. Presentations and Business Items

A. Student Achievement Presentation

Deana Dewitt

Ms. DeWitt shared information on AzMerit, AIMS Science, and AP testing results. Discussion included: basic data, ways to support teachers in achieving growth, curriculum mapping and implementation, benchmarking, and strategies to address data driven decisions.

B. Update on Big Park Facility Use Options

Jennifer Chilton

Ms. Chilton updated the board on the current rental status, the property status, and inquiries regarding purchase of contents at Big Park School. She has added a Facilities Rental Procedure page to our website.

C. Final review of the proposed FY 2018-2019 budget

Heather Shaw-Burton

There were no additional questions from the board or the public regarding the FY 18/19 budget.

ACTION ITEM: Discussion and possible action to adopt the FY 2018-2019 budget as presented.

Motion made by Heather Hermen/Seconded by Karl Wiseman: A motion to adopt the FY 2018-2019 budget as presented carried by a vote of 5-0.

D. Resolution Authorizing the Execution of Warrants between board meetings for the 2018-2019 school year.

Heather Shaw-Burton

This is an annual housekeeping item that authorizes district personnel to process payment and payroll vouchers between board meetings.

ACTION ITEM: Discussion and possible action to approve a Resolution Authorizing the Execution of Warrants between board meetings for the 2018-2019 school year.

Motion made by Randy Hawley/Seconded by Heather Hermen: A motion to approve a resolution authorizing the execution of warrants between board meetings carried by a vote of 5-0.

E. Resolution Authorizing Excess Expenditures Within Sub-Sections of the M&O Budget for the 2017-2018

Heather Shaw-Burton

This is an annual housekeeping item that allows the SOCUSD business office to process excess expenditures within sub-sections of the M&O budget

ACTION ITEM: Discussion and possible action to approve a Resolution Authorizing Excess Expenditures Within Sub-Sections 100, 200, 400, 500, 600, 700, 800, & 900 of the M&O Budget for the 2018-2019 school year.

Motion made by Heather Hermen/Seconded by Karl Wiseman: A motion to approve a resolution authorizing excess expenditures within the above referenced sub-sections of the 2018-2019 M&O budget carried by a vote of 5-0.

F. Finance Director Update Heather Shaw-Burton
Override Election Update

Mrs. Shaw-Burton noted that all election deadlines have been met to date. After summer we will get an update from the override election committee.

Board Professional Development Funding

Mrs. Shaw-Burton created a travel request form for district staff, and inquired if the board would like a form created for them as well. Discussion ensued on reinstating a budget for board travel. This item will be placed on the next agenda for discussion and possible action.

G. Sole Source List for the 2018-2019 school year. Heather Shaw-Burton
A sole source list for the 2018-2019 school year was reviewed.

ACTION ITEM: Discussion and possible action to approve the Sole Source List as presented for the 2018-2019 school year.

Motion made by Randy Hawley/Seconded by Heather Hermen: A motion to approve the Sole Source List as presented for the 2018-2019 school year carried by a vote of 5-0.

H. Cooperative Purchasing Agreements/MOU's for the Heather Shaw-Burton
2018-2019 school year.

A list of cooperative purchasing agreements and MOU's for the 2018-2019 school year was presented.

ACTION ITEM: Discussion and possible action to approve the Cooperative Purchasing Agreements/MOU's for FY 2018-2019.

Motion made by Heather Hermen/Seconded by Karl Wiseman: A motion to approve the Cooperative Purchasing Agreements and MOU's for the 2018-2019 school year carried by a vote of 5-0.

I. Discussion on emergency procurements Heather Shaw-Burton
This item was presented to authorize Ms. Heather Shaw-Burton and/or Fred Barton to initiate emergency procurements when necessary. Ms. Shaw-Burton's authorization replaces that of the previous finance director.

ACTION ITEM: Discussion and possible action to authorize Heather Shaw-Burton and Fred Barton to initiate emergency procurements when necessary during the 2018-2019 school year.

Motion made by Heather Hermen/Seconded by Randy Hawley: A motion to authorize Heather Shaw-Burton and/or Fred Barton to initiate emergency procurements when necessary carried by a vote of 5-0.

J. Second Reading of Amended Policy IC - Heather Shaw-Burton

School Year.

This policy was reviewed in a second reading.

ACTION ITEM: Discussion and possible action to approve amended Policy IC- School Year.
Motion made by Karen McClelland/Seconded by Karl Wiseman: A motion to approve amendment of Policy IC as recommended by the district's legal counsel carried by a vote of 5-0.

K. Letter of Agency with Yavapai County for E-rate services. Heather Shaw-Burton

This Letter of Agency confirms the district's participation with the Yavapai County School Superintendent for procurement of affordable telecommunications and/or Internet access, and related equipment. The Letter of Agency has been reviewed and approved by the district's legal counsel.

ACTION ITEM: Discussion and possible action to approve the Letter of Agency with Yavapai County for E-rate services.

Motion made by Heather Hermen/Seconded by Karl Wiseman: A motion to approve the Letter of Agency with Yavapai County for E-rate services carried by a vote of 5-0.

L. SOCUSD #9 District Priorities Denny Dearden

As a result of reviewing the Strategic Plan Development Team's data, Mr. Dearden presented five areas that he would like to make district priorities: relevant and high quality curriculum, positive, safe, and healthy environment, highly performing and supported staff, effective communication, and effective use of resources. He advised that we have to develop core values, a mission, and a vision, and that everything we do should be tied to, and driven by, these priorities.

ACTION ITEM: Discussion and possible action to approve Sedona-Oak Creek JUSD #9 priorities.

Motion made by Randy Hawley/Seconded by Heather Hermen: A motion to approve district priorities as presented by Mr. Dearden carried by a vote of 5-0.

M. First Reading ASBA Policy Services Advisory Volume 30, Number 2 Randy Hawley

- DICA - Budget Format
- DIE - Audits/Financial Monitoring
- DJ - Purchasing
- DJE - Bidding/Purchasing Procedures
- FEA - Educational Specifications for Construction
- GBEAA - Staff Conflict of Interest
- IHBA-RB - Special Instructional Programs and Accommodations for Disabled Students
- JFABB - Admission of Exchange and Foreign Students
- JL/JL-RA/JL-RB - Student Wellness

The board reviewed ASBA Policy Services Advisory Volume 30, Number 2. This advisory will be on the next board agenda for a second reading and possible approval. A question arose regarding Policy JFABB, and Ms. McClelland will get this clarified by ASBA prior to the next meeting.

X. Personnel

Heather Shaw-Burton

A. Discussion and possible action to approve new hires.

New hire recommendations are: Jaci Watson, Holly Swenson, Tom Miller, Eric Rice, Maximo Perez-Jimenez, Vivian Kraus, Melissa Rose, Carolyn Bledsoe, Adriana Aviles, Susan Clark, and Richard Cady.

B. Discussion and possible action to approve resignations and retirements.

Tammy Fagan, Jessamine Aliit, and Blanca Lara Lopez have submitted resignation letters.

C. Discussion and possible action to approve change in positions.

There were no changes in positions.

D. Discussion and possible action to approve extra-duty contracts.

A list of extra-duty contracts was reviewed.

Motion made by Heather Hermen/Seconded by Karl Wiseman: A motion to approve all personnel recommendations in item X. A-D carried by a vote of 5-0.

XI. Other Business

Randy Hawley

Future board meeting dates and agenda items:

Ms. McClelland mentioned a round table event that will address education.

Next meeting will be July 31st at 4:00 p.m. There will be no meeting in August. The board will hold a retreat in January.

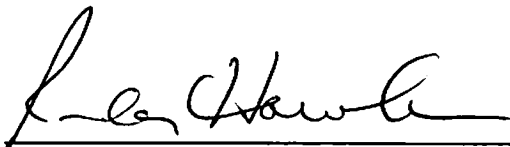
XII. Adjournment

Randy Hawley

Motion made by Karen McClelland/Seconded by Heather Hermen: A motion to adjourn carried by a vote of 5-0 at 6:50 p.m.

Submitted by
Sally Cadigan

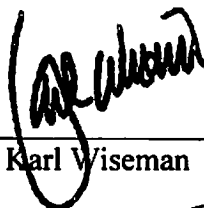
Signature of Attendees:



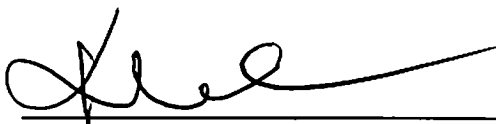
Randy Hawley



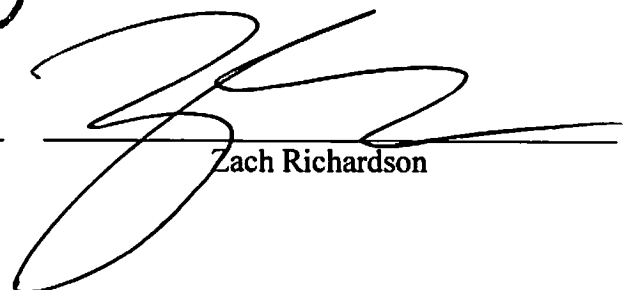
Heather Hermen



Karl Wiseman



Karen McClelland



Zach Richardson