

**Sedona-Oak Creek Joint Unified School District #9**  
**October 6, 2020, 4:00 p.m.**

**MINUTES**

- I. Call to Order** Randy Hawley  
Mr. Hawley called the meeting to order at 4:04 p.m.
- II. Pledge of Allegiance** Randy Hawley  
Mr. Hawley led the Pledge of Allegiance.
- III. Roll Call of Members** Randy Hawley  
Heather Hermen  
Karen McClelland  
Karl Wiseman  
Lauren Robinson
- IV. Statement of Welcome** Randy Hawley  
Mr. Hawley welcomed the audience of citizens.

**PUBLIC HEARING AGENDA**

The Governing Board will entertain a motion to adjourn into a Public Hearing.  
**Motion made by Heather Hermen/Seconded by Lauren Robinson:** A motion to enter into a Public Hearing for the purpose of an update on the Annual Financial Report carried by a vote of 5-0 at 4:05 p.m.

Ms. Shaw-Burton presented an updated AFR. Information included: 19/20 highlights, override and bond updates, 19/20 challenges, 20/21 challenges, ramifications of COVID-19, funding relief, capital investments needed, projected ADM, annual increases, and M & O expenditures.

The Governing Board will entertain a motion to return to the Regular Session.  
**Motion made by Heather Hermen/Seconded by Lauren Robinson:** A motion to adjourn the Public Hearing and reenter the Regular Public meeting carried by a vote of 5-0 at 4:29 p.m.

- V. Call to the Public** Randy Hawley  
There were no comments from the public.
- VI. Governing Board Member Comments** Board Members  
Ms. McClelland has had positive feedback on the BP dog park. Ms. Hermen questioned whether the two new board members had been in touch with administration, and Mr. Dearden responded that they had met with him and Mrs. DeWitt.
- VII. Superintendent's Update** Denny Dearden

Mr. Dearden's update included: kudos to Ms. Shaw-Burton and Ms. Saravo for the district receiving a certificate for financial excellence, a thanks to Mr. and Mrs. Burton for their service to the district, plans for replacing the Burtons, 82% return of students on campus, minimal COVID counts in the county, clubs at the high school, a flu shot clinic on campus, and a donation for PPE from Unify Sedona.

**VIII. Approve Order of the Agenda Including the Consent Agenda and Minutes**

Randy Hawley

**Motion made by Lauren Robinson/Seconded by Karen McClelland:** A motion to approve the order of the agenda including the consent agenda and minutes carried by a vote of 5-0.

**IX. Business Items and Presentations**

- A. Waiver of Conflict of Interest with Yavapai Community College and Yavapai County Community Health Services for legal services

Heather Shaw-Burton

This is an annual item that addresses the legal firm of Hufford and Horstmann providing legal services on behalf of the district, county, and college.

**ACTION ITEM:** Discussion and possible action to waive any actual or potential conflict of interest with the law firm of Hufford and Horstmann acting on behalf of both Yavapai College and Yavapai County Community Health Services and SOCUSD

**Motion made by Heather Hermen/Seconded by Lauren Robinson:** A motion to waive any actual or potential conflict of interest on behalf of the law firm of Hufford and Horstmann in providing legal services for Yavapai College, Yavapai Community Health Services, and the District carried by a vote of 5-0.

- B. IGA with Yavapai Community College for the provision of dual enrollment courses.

Randy Hawley

This annual item that addresses dual enrollment courses with Yavapai College was reviewed.

**ACTION ITEM:** Discussion and possible action to approve the IGA with Yavapai College for the provision of dual enrollment courses.

**Motion made by Lauren Robinson/Seconded by Karen McClelland:** A motion to approve the IGA with Yavapai College for the provision of dual enrollment courses for the 20/21 school year carried by a vote of 5-0.

- C. Review of Annual Energy Report

Jennifer Chilton

Ms. Chilton provided an update on utilities including: quarterly and annual reports, as well as summary and comparison reports on electric, gas, and water.

- D. Second Reading of Governing Board Policies:  
IHA - Basic Instructional Program  
KB - Parental Involvement in Education  
ACA. ACA-R - Sexual Harassment

Karen McClelland

Ms. McClelland reviewed these policies in a second reading.

**ACTION ITEM:** Discussion and possible action to approve Governing Board Policies IHA, KB, ACA, and ACA-R.

**Motion made by Karen McClelland /Seconded by Heather Hermen:** A motion to approve Governing Board Policies IHA, KB, ACA, and ACA-R carried by a vote of 5-0.

E. Review of Athletic Stipend Schedule Heather Shaw-Burton  
for 20/21

Ms. Shaw-Burton reviewed the updated coaching stipend list for the 20/21 school year. The list is unchanged from last year.

**ACTION ITEM:** Discussion and possible action to approve the athletic stipend schedule for 20/21.

**Motion made by Heather Hermen/Seconded by Randy Hawley:** A motion to approve the athletic stipend schedule for the 20/21 school year carried by a vote of 5-0.

F. Disposal of Fixed Assets Heather Shaw-Burton

Ms. Shaw-Burton presented a list of outdated technology/fixed asset items to be disposed of.

**ACTION ITEM:** Discussion and possible action to approve the disposal of outdated fixed assets as presented by Ms. Shaw-Burton.

**Motion made by Lauren Robinson/Seconded by Heather Hermen:** A motion to approve the disposal of the list of outdated fixed assets as presented by Ms. Shaw-Burton carried by a vote of 5-0.

G. Review of Heinfeld Meech Independent Auditor's Report for 2019 Heather Shaw-Burton

Ms. Shaw-Burton explained deficiency items that were identified on our independent auditor's reports, including fixed assets, coding errors from the county, and journal entries.

H. Renewal of existing leases as they expire in the coming year Jennifer Chilton

Ms. Chilton listed our current leases and requested the board approve the renewal of leases as they come up throughout the year.

**ACTION ITEM:** Discussion and possible action to approve the renewal of existing leases as they expire in the upcoming year.

**Motion made by Heather Hermen/Seconded by Karen McClelland:** A motion to approve the renewal of existing leases as they expire in the upcoming year carried by a vote of 5-0.

X. Other Business Randy Hawley

Future board meeting dates and agenda items:

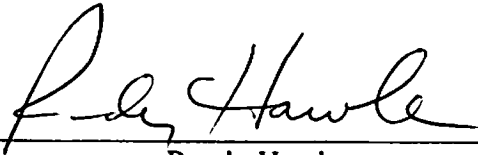
The next board meeting will be moved to November 10th, so as not to conflict with election night.

XI. Adjournment Randy Hawley

**Motion made by Lauren Robinson/Seconded by Randy Hawley: A motion to adjourn carried by a vote of 5-0 at 5:30 p.m.**

Submitted by: Sally Cadigan

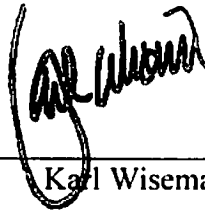
Signature of Attendees:



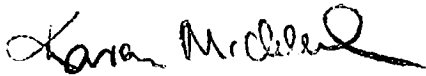
Randy Hawley



Heather Hermen



Karl Wiseman



Karen McClelland



Lauren Robinson