



## Notice of Regular Public Meeting

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of the Sedona-Oak Creek Joint Unified School District #9 and to the general public that the Board will hold an **Executive Session on Tuesday, December 3, 2024 at 3:00 p.m. followed by a Regular Public Meeting at 4:00 p.m., at the Sedona Performing Arts Center, 995 Upper Red Rock Loop Road, Sedona. Doors will open to the public 15 minutes before the meeting begins.** The Board reserves the right to change the order of the items on the agenda with the exception of public hearings and bid awards. The Board may go into executive sessions for purposes of obtaining legal advice from the Board's attorney on any of the following agenda items pursuant to A.R.S. 38-431.03(a)3. All members of the public wishing to attend are requested to sign the attendance sign-in sheet. Information regarding agenda items including personnel recommendations, with the exception of confidential materials or materials relating to executive sessions, may be reviewed in the District Administrative Offices during normal business hours. The agenda for the meeting is as follows.

### AGENDA FOR THE EXECUTIVE SESSION

- I. **Call to Order** Randy Hawley
- II. The board will entertain a motion to go into executive session for the following purposes:
  - A. In accordance with A.R.S. 38-431.03 (A)(3) –to receive advice from attorney concerning the sale of district property.
  - B. In accordance with ARS 38-431.03 (A)(1)- to discuss a personnel matter- Superintendent's annual evaluation and performance goals.
- III. The board will entertain a motion to adjourn the Executive Session and return to the Regular Meeting.

### AGENDA FOR THE REGULAR PUBLIC MEETING

- I. **Call to Order** Randy Hawley
- II. **Pledge of Allegiance** Randy Hawley
- III. **Roll Call of Members**  
Randy Hawley, President  
Lauren Robinson, Vice President  
Karen McClelland, Member  
April Payne, Member  
Sam Blom, Member  
Emily Frey, Student Representative
- IV. **Statement of Welcome** Randy Hawley
- V. **Recognition of Students, Athletes, and Staff Members**  
  - Strategic Plan Alignment: High Student Achievement & Highly Performing and Supported StaffTom Swaninger,  
Heather Isom,  
Alisa Stieg
- VI. **Call to the Public** Randy Hawley

- VII. Governing Board Member Comments** Board Members
- VIII. Student Representative Update** Emily Frey
- IX. Superintendent's Update** Tom Swaninger
- X. Approve Order of the Agenda Including the Consent Agenda and Minutes** Randy Hawley
- The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board of Education. All items approved will be done by one non-debatable motion passed unanimously. Any item may be removed for debate on request of any member of the board, staff, or public. Items removed from the consent portion of the agenda become the first item of business on the regular agenda.

**Attachment 1: Consent Agenda**

1. Minutes for Governing Board meetings – November 5, 2024
2. Payroll vouchers – 10
3. Accounts Payable vouchers – 2018 - 2021
4. Gifts and donations – N/A
5. Fund balance statements – Attached
6. Personnel – Attached
7. Approved Fundraisers – Attached

**XI. Business Items and Presentations**

- A. Authorization of Action Steps Related to the Potential Sale of the Big Park Campus** Tom Swaninger (5 minutes)
- Strategic Plan Alignment: Effective Use of Resources
  - **ACTION ITEM:** Discussion and possible action to authorize Superintendent Tom Swaninger to take appropriate action to begin the steps necessary for the sale of the Big Park School.
- B. SitelogIQ Presentation Regarding Facility Master Plan** Tom Swaninger, Site Logic Staff (20 Minutes)
- Strategic Plan Alignment: Effective Use of Resources
- C. Overview of Certified Staff Evaluations, Including the Approval of Qualified Evaluators for the 2024-25 School Year** Jennifer Chilton (10 minutes)
- Strategic Plan Alignment: Highly Performing & Supported Staff
  - Attachment 2: 2024-25 Qualified Evaluator List
  - **ACTION ITEM:** Discussion and possible action to approve the list of qualified evaluators for the 2024-25 school year as presented.

**XII. Other Business**

Future board meeting dates and agenda items:

Randy Hawley

**XIII. Adjournment**

Randy Hawley

**EXECUTIVE SESSION:** All persons present during an Executive Session are hereby reminded that it is unlawful to disclose or otherwise let know anything which has transpired or has been discussed during an Executive Session to or with any person who is not present, other than a current member of the Board. To do so is a violation of A.R.S. 38-431.03, unless pursuant to a specific statutory exception.

**AMERICANS WITH DISABILITIES ACT:** The Sedona-Oak Creek School District intends to comply with the A.D.A. If you are disabled or physically challenged and need special accommodations to participate, please contact Tom Swaninger, Superintendent of Sedona-Oak Creek School District, at 928-204-6800 at least seventy-two (72) hours prior to the meeting.