



## Notice of Regular Public Meeting

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of the Sedona-Oak Creek Joint Unified School District #9 and to the general public that the Board will hold an **Executive Session on Tuesday, January 7, 2025 p.m. at 3:00 followed by a Regular Public Meeting at 4:00 p.m. at the Sedona Performing Arts Center, 995 Upper Red Rock Loop Road, Sedona. The doors open to the public at 3:45.** The Board reserves the right to change the order of the items on the agenda with the exception of public hearings and bid awards. The Board may go into executive sessions for purposes of obtaining legal advice from the Board's attorney on any of the following agenda items pursuant to A.R.S. 38-431.03(a)3. All members of the public wishing to attend are requested to sign the attendance sign-in sheet. Information regarding agenda items including personnel recommendations, with the exception of confidential materials or materials relating to executive sessions, may be reviewed in the District Administrative Offices during normal business hours. The agenda for the meeting is as follows.

### AGENDA FOR THE EXECUTIVE SESSION

- |  |              |
|--|--------------|
| <b>I. Call to Order</b>  | Randy Hawley |
| <b>II.</b> The board will entertain a motion to go into executive session pursuant to A.R.S. §38-431.03(A)(1) to discuss a personnel matter: the Superintendent's Annual Evaluation. |              |
| <b>III.</b> The board will entertain a motion to adjourn the Executive Session and resume the Regular Public Meeting.  |              |

### AGENDA FOR THE REGULAR PUBLIC MEETING

- |   |                             |
|---|-----------------------------|
| <b>I. Call to Order</b>   | Randy Hawley                |
| <b>II. Pledge of Allegiance</b>   | Randy Hawley                |
| <b>III. Roll Call of Members</b><br>Randy Hawley, President<br>Lauren Robinson, Vice President<br>Karen McClelland, Member<br>April Payne, Member<br>Sam Blom, Member<br>Emily Frey, Student Representative   |                             |
| <b>IV. Statement of Welcome</b>   | Randy Hawley                |
| <b>V. Recognition of Students, Athletes, and Staff Members</b> <ul style="list-style-type: none"><li>Strategic Plan Alignment: High Student Achievement &amp; Highly Performing and Supported Staff</li></ul> | Tom Swaninger<br>Site Staff |
| <b>VI. Call to the Public</b>   | Randy Hawley                |
| <b>VII. Governing Board Member Comments</b>   | Board Members               |
| <b>VIII. Student Representative's Update</b>  | Emily Frey                  |

**IX. Superintendent's Update**

Tom Swaninger

**X. Approve Order of the Agenda Including the**

Randy Hawley

**Consent Agenda and Minutes** The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board of Education. All items approved will be done by one non-debatable motion passed unanimously. Any item may be removed for debate on request of any member of the board, staff, or public. Items removed from the consent portion of the agenda become the first item of business on the regular agenda.

**Attachment 1: Consent Agenda**

1. Minutes for Governing Board meetings: December 3, 2024
2. Payroll vouchers – 11, 12, 13
3. Accounts Payable vouchers – 2522, 2523, 2524
4. Gifts and donations – N/A
5. Fund balance statements – Attached
6. Personnel – Attached
7. Approved Fundraisers – Attached

**XI. Organizational Agenda Items**

**A. Election of the 2025 Board President**

Randy Hawley  
(2 minutes)

- Strategic Plan Alignment: Effective Use of Resources
- Attachment 2: Certificate of Election of Board President
- **ACTION ITEM:** Discussion and possible action to elect a Governing Board President for the period of one year.

**B. Election of the 2025 Board Vice President**

President  
(2 minutes)

- Strategic Plan Alignment: Effective Use of Resources
- **ACTION ITEM:** Discussion and possible action to elect a Governing Board Vice President for a period of one year.

**C. 2025 Governing Board Meeting Schedule**

President  
(3 minutes)

- Strategic Plan Alignment: Effective Communication
- Attachment 3: Board Meeting Public Notice Form
- **ACTION ITEM:** Discussion and possible action to set the date, time, and location for Governing Board meetings in 2025.

**D. Use of Board Signature Stamps for Signing Vouchers Between Meetings**

Stacy Saravo  
(2 minutes)

- Strategic Plan Alignment: Effective Use of Resources
- **ACTION ITEM:** Discussion and possible action to approve the use of board signature stamps for signing vouchers between meetings.

**XII. Business Items and Presentations**

**A. Sister City Program Presentation**

Deb Sanders  
(10 minutes)

- Strategic Plan Alignment: Effective Communication
- Attachment 4: Sister City Presentation

**B. Resolution regarding the sale of District owned property in the Village of Oak Creek**

Tom Swaninger  
(5 minutes)

- Strategic Plan Alignment: Effective Use of Resources
- Attachment 5: Board Resolution
- **ACTION ITEM:** Discussion and possible action to approve the resolution authorizing and directing that certain real property owned by the District be listed for sale; and authorizing certain persons to

execute all necessary documents and obtain all necessary consents and approvals relating to such sale.

**C. Annual Board Member Conflict of Interest and Gift Training**

Stacy Saravo  
(5 minutes)

- Strategic Plan Alignment: Effective Use of Resources
- Attachment 6: Board Member Annual Conflict of Interest and Gift Training Presentation
- Attachment 7: District Conflict of Interest Policy
- Attachment 8: Board Member Conflict of Interest Form

**D. Disposal of Outdated Fixed Assets**

Stacy Saravo  
(3 minutes)

- Strategic Plan Alignment: Effective Use of Resources
- Attachment 9: Asset Disposal List
- **ACTION ITEM:** Discussion and possible action to approve the disposal of outdated fixed assets as presented.

**E. First Reading of ASBA Policy Updates 801-808**

Tom Swaninger  
(3 minutes)

- Strategic Plan Alignment: Effective Communication
- Attachment 10: Policy Advisory 801-807
- Attachment 11: Policy Advisory 808

**XIII. Other Business**

President

Future board meeting dates and agenda items:

**XIV. Adjournment**

President

**EXECUTIVE SESSION:** All persons present during an Executive Session are hereby reminded that it is unlawful to disclose or otherwise let know anything which has transpired or has been discussed during an Executive Session to or with any person who is not present, other than a current member of the Board. To do so is a violation of A.R.S. 38-431.03, unless pursuant to a specific statutory exception.

**AMERICANS WITH DISABILITIES ACT:** The Sedona-Oak Creek School District intends to comply with the A.D.A. If you are disabled or physically challenged and need special accommodations to participate, please contact Tom Swaninger, Superintendent of Sedona-Oak Creek School District, at 928-204-6800 at least seventy-two (72) hours prior to the meeting.