



Notice of Regular Public Meeting

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of the Sedona-Oak Creek Joint Unified School District #9 and to the general public that the Board will hold an **Executive Session on July 11, 2023 at 3:30 p.m. in the Sedona Red Rock High School Conference Room followed by a Regular Public Meeting at 4:00 p.m. at the Sedona Performing Arts Center, 995 Upper Red Rock Loop Road, Sedona.** The Board reserves the right to change the order of the items on the agenda with the exception of public hearings and bid awards. The Board may go into executive sessions for purposes of obtaining legal advice from the Board's attorney on any of the following agenda items pursuant to A.R.S. 38-431.03(a)3. All members of the public wishing to attend are requested to sign the attendance sign-in sheet. Information regarding agenda items including personnel recommendations, with the exception of confidential materials or materials relating to executive sessions, may be reviewed in the District Administrative Offices during normal business hours. The agenda for the meeting is as follows.

AGENDA FOR THE EXECUTIVE SESSION

- I. Call to Order** Randy Hawley
- II.** The board will entertain a motion to go into executive session pursuant to A.R.S. 38-431.03 (A) (1)— personnel-- discussion of proposed contract for Superintendent Tom Swaninger.
- III.** The board will entertain a motion to adjourn the executive session and begin the regular public meeting.

AGENDA FOR THE REGULAR PUBLIC MEETING

- I. Call to Order** Randy Hawley
- II. Pledge of Allegiance** Randy Hawley
- III. Roll Call of Members**
 - Randy Hawley, President
 - Lauren Robinson, Vice President
 - Karen McClelland, Member
 - April Payne, Member
 - David Price, Member
 - Emily Frey, Student Representative
- IV. Statement of Welcome** Randy Hawley

PUBLIC HEARING

The Governing Board will entertain a motion go to into a Public Hearing regarding the proposed 2023-2024 budget.

Finance Director Stacy Saravo will be present to answer any questions regarding the proposed 2023-24 budget. This budget was presented to the Board on June 13, 2023.

The Governing Board will entertain a motion to return to the Regular Session.

- V. Call to the Public** Randy Hawley
- VI. Governing Board Member Comments** Board Members

VII. Student Representative's Update

Emily Frey

VIII. Approve Order of the Agenda Including the Consent Agenda and Minutes

Randy Hawley

The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board of Education. All items approved will be done by one non-debatable motion passed unanimously. Any item may be removed for debate on request of any member of the board, staff, or public. Items removed from the consent portion of the agenda become the first item of business on the regular agenda.

ATTACHMENT 1

Consent Agenda

1. Minutes for Governing Board meetings: June 23, 2023
2. Payroll vouchers – 26-27
3. Accounts Payable vouchers – 2348-2350, 2401
4. Gifts and donations –
5. Fund balance statements - Attached
6. Personnel - Attached
7. Fundraisers –

IX. Business Items and Presentations

A. Superintendent Contract

Randy Hawley

- Strategic Plan Alignment: Effective Communication/Use of Resources (5 minutes)
- **ACTION ITEM:** Discussion and possible action to approve a superintendent's contract for Tom Swaninger.

B. Final Review of the Proposed SY 23/24 Budget

Stacy Saravo

- Strategic Plan Alignment: Effective Communication/Use of Resources (5 minutes)
- Attachments 2 - 3: Proposed Budget Summary and Proposed Budget
- **ACTION ITEM:** Discussion and possible action to adopt the proposed SY23/24 budget as presented.

C. Big Park Campus Development

Jennifer Chilton

- Strategic Plan Alignment: Effective Communication/Use of Resources (10 minutes)
- Attachment 4: Proposed Letter of Intent with Yavapai County
- **ACTION ITEM:** Discussion and possible action to authorize a non-binding Letter of Intent with Yavapai County regarding future plans for Big Park Campus in the Village of Oak Creek.

D. Graduation Requirements for English Language Learners

Deana Dewitt

- Strategic Plan Alignment: High Student Achievement (10 minutes)
- **ACTION ITEM:** Discussion and possible action to authorize the high school English Language Development courses to be classified as English Language Arts credit for the purpose of fulfilling high school graduation requirements.

E. Approval of Sole Source Vendors

Stacy Saravo

- Strategic Plan Alignment: Effective Use of Resources (2 minutes)
- Attachment 5: Sole Source List
- **ACTION ITEM:** Discussion and possible action to approve the Sole Source Vendor list for FY 23/24.

F. Approval of Purchasing Cooperatives

Stacy Saravo

- Strategic Plan Alignment: Effective Use of Resources (2 minutes)
- Attachment 6: Purchasing Cooperatives List
- **ACTION ITEM:** Discussion and possible action to approve the Purchasing Cooperatives List for FY 23/24.

- G. Authorization to Exceed M & O Subsections** Stacy Saravo
(2 minutes)
- Strategic Plan Alignment: Effective Use of Resources
 - Attachment 7: Authorization Form
 - **ACTION ITEM:** Discussion and possible action to authorize excess expenditures within subsections 100, 200, 400, 500, 600, 700, 800, and 900 of the Maintenance & Operations budget in fiscal year 23-24.
- H. Execution of Warrants Between Board Meetings** Stacy Saravo
(2 minutes)
- Strategic Plan Alignment: Effective Use of Resources
 - Attachment 8: Resolution
 - **ACTION ITEM:** Discussion and possible action to authorize the execution of warrants between board meetings.
- I. Emergency Procurement Authorization** Stacy Saravo
(2 minutes)
- Strategic Plan Alignment: Effective Use of Resources
 - **ACTION ITEM:** Discussion and possible action to authorize Stacy Saravo and Jennifer Chilton to procure emergency services when necessary during FY 24.
- J. Fundraiser Approvals** Stacy Saravo
(2 minutes)
- Strategic Plan Alignment: Effective Communication/Use of Resources
 - **ACTION ITEM:** Discussion and possible action to authorize the Superintendent to approve fundraisers including but not limited to dances, ticket sales, concession sales, and club fundraisers during the 2023-2024 school year.
- K. Appointment Of Student Activity Fund Treasurer As Required By A.R.S. 15-1122** Stacy Saravo
(2 minutes)
- Strategic Plan Alignment: Effective Use of Resources
 - **ACTION ITEM:** Discussion and possible action to appoint Stacy Saravo as Student Activity Treasurer and Amanda Stanfield as Assistant Student Activity Treasurer.
- L. Review of the District's Site Performance Pay Plan (Prop 301)** Stacy Saravo
(2 minutes)
- Strategic Plan Alignment: Highly Performing & Supported Staff
 - Attachment 9: Performance Pay Summary
 - **ACTION ITEM:** Discussion and possible action to approve SOCUSD's Performance Pay Plan for the 2023-2024 school year.
- M. Athletic Coaching Stipend Schedule** Stacy Saravo
(5 minutes)
- Strategic Plan Alignment: Highly Performing and Supported Staff
 - Attachment 10: Coaching Stipend List
 - **ACTION ITEM:** Discussion and possible action to approve the athletic coaching stipend schedule for the 2023-2024 school year.
- N. Student Fees** Stacy Saravo
(2 minutes)
- Strategic Plan Alignment: High Student Achievement, Effective Use of Resources
 - Attachment 11: Student Fees
 - **ACTION ITEM:** Discussion and possible action to approve the student fee schedule for the 2023-2024 school year.
- O. IGA With Coconino County For Election Services In November 2023** Stacy Saravo
(2 minutes)
- Strategic Plan Alignment: Effective Use of Resources
 - Attachment 12: IGA (Election Services)
 - **ACTION ITEM:** Discussion and possible action to approve an IGA with Coconino County for election services in November 2023.

P. IGA With YCESA For Substitute Teacher Services

Stacy Saravo
(2 minutes)

- Strategic Plan Alignment: Effective Use of Resources
- Attachment 13: IGA (Substitute Teaching)
- **ACTION ITEM:** Discussion and possible action to approve the annual IGA with YCESA to provide Substitute Teacher Consolidation Services during the 2023-2024 school year.

Q. First Reading Of Proposed Changes To Board Policy GCE- Addition Of Retention And Recruitment Stipends

Stacy Saravo
(3 minutes)

Strategic Plan Alignment: Highly Supported & Effective Staff
Attachment 14: Proposed changes to policy GCE

X. Other Business

Randy Hawley

Future board meeting dates and agenda items:

XI. Adjournment

Randy Hawley

EXECUTIVE SESSION: All persons present during an Executive Session are hereby reminded that it is unlawful to disclose or otherwise let know anything which has transpired or has been discussed during an Executive Session to or with any person who is not present, other than a current member of the Board. To do so is a violation of A.R.S. 38-431.03, unless pursuant to a specific statutory exception.

AMERICANS WITH DISABILITIES ACT: The Sedona-Oak Creek School District intends to comply with the A.D.A. If you are disabled or physically challenged and need special accommodations to participate, please contact Dennis Dearden, Superintendent of Sedona-Oak Creek School District, at 928-204-6800 at least seventy-two (72) hours prior to the meeting.