

#### Regular Public Meeting Minutes Tuesday, November 5, 2024, 4:00 p.m

I. Call to Order Randy Hawley

Board president Hawley called the meeting to order at 4:00 p.m.

II. Pledge of Allegiance Randy Hawley

III. Roll Call of Members

Randy Hawley, Present
Lauren Robinson, Present
Karen McClelland, Present
April Payne, Present
Sam Blom, Present
Emily Frey, Present

IV. Statement of Welcome Randy Hawley

V. Recognition of Students, Athletes, and Staff Members

Strategic Plan Alignment: High Student Achievement

Tom Swaninger Heather Isom Alisa Stieg

& Highly Performing and Supported Staff
Alisa Sti

Site administrators and staff recognized students, athletes and employees of the month.

VI. Call to the Public

Randy Hawley

There were no public comments.

#### VII. Governing Board Member Comments

**Board Members** 

- Karen McClelland thanked Jennifer Chilton for her work with a recent county meeting.
- Sam Blom described his rewarding volunteer experience at West Sedona School and hopes to see more volunteers at the school.
- April Payne noted there is a great demand for theater and other extracurricular opportunities.

#### VIII. Student Representative Update

**Emily Frey** 

Student representative Emily Frey congratulated Student of the Month Abel Lopez, noting that he has done an excellent job as class president and discussed homecoming, athletics, NHS, and Key Club.

#### IX. Superintendent's Update

Tom Swaninger

Superintendent Swaninger gave an overview of District events including Basketball, Fall Athletic Banquets, Principal Stieg's leadership at West Sedona School, and Halloween festivities.

#### X. Approve Order of the Agenda Including the

Randy Hawley

Consent Agenda and Minutes The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board of Education. All items approved will be done by one non-debatable motion passed unanimously. Any item may be removed for debate on request of any member of the board, staff, or public. Items removed from the consent portion of the agenda become the first item of business on the regular agenda.

#### **Attachment 1: Consent Agenda**

- 1. Minutes for Governing Board meetings October 8, 2024
- 2. Payroll vouchers 8-9
- 3. Accounts Payable vouchers 2514 2517

- 4. Gifts and donations N/A
- 5. Fund balance statements Attached
- 6. Personnel Attached
- 7. Approved Fundraisers Attached

Motion made by Lauren Robinson/Karen McClelland: A motion to approve the order of the agenda including the consent agenda and minutes carried by a vote of 5-0.

#### XI. Business Items and Presentations

Signature of Attendees:

- A. West Sedona School Update, Including 2024-25 Priorities and Goals Alisa Stieg
  - Strategic Plan Alignment: High Student Achievement,
     Positive, Safe, and Healthy Environment, and Highly Supported Staff
  - Attachment 2: WSS Presentation
  - Principal Stieg gave an overview West Sedona School including communication, campus celebrations, quarterly attendance challenge, professional development, weekly grade-level meetings, and planning proactive activities.
  - Board Members thanked Principal Stieg for the presentation, expressing appreciation for the longterm approach to learning prioritizing depth of knowledge and experience, professional development, teambuilding, the attendance challenge, and improvements in STEM curriculum.

XII.	Other Business	Randy Hawle
	The state of the s	2

Future board meeting dates and agenda items: December 3.

XIII. Adjournment

Randy Hawley
A motion to adjourn at 4:49 made by Sam Blom/Karen McClelland carried by a vote of 5-0.

Submitted by: Amanda Stanfield

Randy Hawley	Lauren Robinson
	•
Sam Blom	Karen McClelland

Entity Number: 13-2-09

Voucher No: 10

Voucher Date: 11/22/2024

Prepared By:

Pay Period: 10 Pay Cycle: PAY PERIOD

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$292,280,77 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the

budget.

Administrator

President

SAM BLOOM

**Board Member** 

**Board Member** 

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$174,622.79	\$12,791.37	\$19,991.78	\$25,842.71	\$233,248.65
110	\$5,563.82	\$425.47	\$682.68	\$1,033.02	\$7,704.99
160	\$445.23	\$34.06	\$54.63	\$3.43	\$537.35
220	\$5,288.61	\$376.12	\$648.91	\$783.93	\$7,097.57
515	\$6,989.20	\$526.63	\$718.57	\$872.25	\$9,106.65
525	\$370.37	\$25.60	\$45.45	\$2.85	\$444.27
526	\$25,134.94	\$1,918.29	\$2,196.82	\$193.55	\$29,443.60
530	\$2,262.03	\$169.25	\$277.55	\$292.47	\$3,001.30
570	\$1,293.87	\$98.98	\$158.75	\$144.79	\$1,696.39
	\$221,970.86	\$16,365.77	\$24,775.14	\$29,169.00	\$292,280.77

Voucher No: 2518

Voucher Date: 11/06/2024

Prepared By:

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THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$87,976.36 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

RANDY RAWLE

**LAUREN ROBINSON** 

Vice President

SAM BLOOM

Board Member

KAREN MECLELLAND

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APRIL PATRIC Board Mamber

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$39,655.85
400	CTE State Priority	\$137.96
500	School Plant (Sale or Lease Over 1 Year)	\$7,960.78
510	Food Service	\$40,141.85
526	Extracurricular activities fees tax credit	\$79.92

\$87,976.36

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Voucher No: 2519

Voucher Date: 11/14/2024

Prepared By

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THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$29,675.67 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the

budget.

**RANDY HAWLEY** 

President

LAUREN ROBINSON

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SAM BLOOM

Board Member

KAREN MCCLELLAND

eard Member

APRIL PAINE Board Mamper

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$24,457.18
260	CTE Federal Perkins	\$1,946.10
500	School Plant (Sale or Lease Over 1 Year)	\$371.20
526	Extracurricular activities fees tax credit	\$475.76
610	Capital Outlay	\$1,528.43
850	STUDENT CLUB ACTIVITIES ACCOUNTS	\$897.00

\$29,675.67

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Date: 11/14/2024 11:42:44

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Voucher No: 2520

Voucher Date: 11/21/2024

Prepared By:

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THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$305,539.94 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

RANDY HAWLEY

President

LAUREN ROBINSON

ice President

SAM BLOOM

**Board Member** 

KAREN MCCLELLAND

Board Member

APRIL PAYE (MARCHAN

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$21,059.71
190	TITLE III - ELL	\$1,680.00
260	CTE Federal Perkins	\$1,751.90
500	School Plant (Sale or Lease Over 1 Year)	\$100,000.00
525	Auxiliary Operations	\$99.00
610	Capital Outlay	\$5,780.51
665	Energy and Water Savings	\$123,349.40
855	Employee Insurance Program Withholdings	\$51,819.42

\$305,539.94

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I certify that this claim is been received during the budget.	_	ems are properly of	coded and not in a	resented have excess of the
	:1	RANDY HAWLEY	Prosident	

SAM BLOOM Board Member

KAREN MCCELLAND . Board Member

APRIL PATRIBLE Board M. mber

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9

Fund	•	Amount
001	Maintenance and Operation Fund	\$7,823.32
526	Extracurricular activities fees tax credit	\$1,087.83

\$8,911.15

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# Student Activities Fund Report

as of 11/1/2024

Fund	Project Code	Student Activity/Club	7/1/2024 Balance	YTD Revenues	YTD Expenditures	Encumbrances	Ending Balance
850	8706	HS PROM	\$13,162.01	\$0.00	\$0.00	\$0.00	\$13,162.01
850	8711	HS STUDENT COUNCIL	\$7,123.77	\$3,354.15	\$5,938.67	\$0.00	\$4,539.25
850	8708	HS NATIONAL HONOR SOCIETY	\$2,203.04	\$0.00	\$0.00	\$0.00	\$2,203.04
850	8705	HS INTERACT CLUB	\$968.34	\$192.00	\$197.00	\$0.00	\$963.34
850	8710	HS PHOTOGRAPHY CLUB	\$553.78	\$0.00	\$0.00	\$0.00	\$553.78
850	8701	JH STUDENT COUNCIL	\$2,576.29	\$31.00	\$391.50	\$0.00	\$2,215.79
850	8700	JH INTERACT CLUB	\$44.11	\$0.00	\$0.00	\$0.00	\$44.11
850	8719	WSS STUDENT COUNCIL	\$3,842.12	\$0.00	\$55.77	\$0.00	\$3,786.35
850	8702	HS POP CULTURE	\$1,175.81	\$0.00	\$0.00	\$0.00	\$1,175.81
850	8709	HS ROBOTICS	\$775.76	\$0.00	\$0.00	\$0.00	\$775.76
850	8712	HS GARDEN CLUB	\$585.84	\$0.00	\$0.00	\$0.00	\$585.84
850	8707	HS KEY CLUB	2509.67	\$0.00	\$0.00	\$0.00	\$209.67
850	8704	HS ART CLUB	\$174.23	\$0.00	\$0.00	\$0.00	\$174.23
850	8703	HS GAY-STRAIGNT ALLIANCE	\$59.18	\$0.00	\$0.00	\$0.00	\$59.18
850	8720	WSS ODYSSEY OF THE MIND	\$2,772.13	\$0.00	\$0.00	\$0.00	\$2,772.13
850	8714	WSS BUILDERS CLUB	\$1,754.51	\$0.00	\$0.00	\$0.00	\$1,754.51
850	8716	WSS GREEN CLUB	\$1,482.70	\$0.00	\$0.00	\$0.00	\$1,482.70
850	8713	WSS ATHLETIC CLUBS	\$1,109.00	\$0.00	\$0.00	\$0.00	\$1,109.00
850	8715	WSS CHEERLEADERS	\$489.41	\$0.00	\$0.00	\$0.00	\$489.41
850	8717	WSS ROBOTICS CLUB	\$298.29	\$0.00	\$0.00	\$0.00	\$298.29
850	8718	WSS MUSIC CLUB	\$139.56	\$0.00	\$0.00	\$0.00	\$139.56

\$38,493.76

Total:

# **Personnel**

1-Dec-24

#### **New Hires:**

Administration:

Kelly Freudenthal SPED Director 01/06/2025

Certified:

Classified:

Jessica Hall	Extended Day Aide	10/31/2024
Brandon Brown	XD MS Boys Basketball Coach	11/4/2024
Rebecca Serenity	XD HS Varsity BasketBall Coach	11/4/2024
Justin Behrman	XD MS Boys Basketball Coach	11/4/2024
Morgan Szymczak	XD MS Girls Basketball	11/4/2024

# Resignations/Retirements/Terminations/Reductions:

	Liquidated Damages Waiver Request	Leadership Waiver Granted
Administration:		
 Certified:		
Certified:		

Classified:

# **Change in Position/FTE:**

Certified:

**Classified:** 

Admistration:

### **Extra Duty Contracts:**

•			
<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Funding</u>
Erin Gonzalez	Mentorship	\$500.00	M&O
Brandon Brown	MS Boys BBCoach	\$2,120.00	Tax Credit
Justin Behrman	Boys JV Coach	\$2,120.00	Tax Credit
Gerardo Gonzalez	Cheer Coach	\$1,060.00	Tax Credit
Victoria Lindsay	Girls JV Coach	\$2,120.00	Tax Credit
Pedro Ortega	Boys Varsity BB	\$4,028.00	Tax Credit
Rebecca Serenity	Girls Varsity BB	\$4,028.00	Tax Credit
Morgan Szymaczak	MS Girls BB	\$2,120.00	Tax Credit

# Approved Fundraisers

Club	Site Approval	Superintendent Approval
WS Student Council- Pencil Sale	10/28/2024	10/28/2024
Senoir Class Club- Concession Sales	11/21/2024	11/21/2024