



**Regular Public Meeting Minutes**  
**Tuesday, November 5, 2024, 4:00 p.m**

- I. Call to Order** Randy Hawley  
Board president Hawley called the meeting to order at 4:00 p.m.
- II. Pledge of Allegiance** Randy Hawley
- III. Roll Call of Members**  
Randy Hawley, Present  
Lauren Robinson, Present  
Karen McClelland, Present  
April Payne, Present  
Sam Blom, Present  
Emily Frey, Present
- IV. Statement of Welcome** Randy Hawley
- V. Recognition of Students, Athletes, and Staff Members** Tom Swaninger  
Heather Isom  
Alisa Stieg
- Strategic Plan Alignment: High Student Achievement & Highly Performing and Supported Staff
  - Site administrators and staff recognized students, athletes and employees of the month.
- VI. Call to the Public** Randy Hawley  
There were no public comments.
- VII. Governing Board Member Comments** Board Members
- Karen McClelland thanked Jennifer Chilton for her work with a recent county meeting.
  - Sam Blom described his rewarding volunteer experience at West Sedona School and hopes to see more volunteers at the school.
  - April Payne noted there is a great demand for theater and other extracurricular opportunities.
- VIII. Student Representative Update** Emily Frey  
Student representative Emily Frey congratulated Student of the Month Abel Lopez, noting that he has done an excellent job as class president and discussed homecoming, athletics, NHS, and Key Club.
- IX. Superintendent's Update** Tom Swaninger  
Superintendent Swaninger gave an overview of District events including Basketball, Fall Athletic Banquets, Principal Stieg's leadership at West Sedona School, and Halloween festivities.
- X. Approve Order of the Agenda Including the** Randy Hawley  
**Consent Agenda and Minutes** The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board of Education. All items approved will be done by one non-debatable motion passed unanimously. Any item may be removed for debate on request of any member of the board, staff, or public. Items removed from the consent portion of the agenda become the first item of business on the regular agenda.  
**Attachment 1: Consent Agenda**
1. Minutes for Governing Board meetings – October 8, 2024
  2. Payroll vouchers – 8-9
  3. Accounts Payable vouchers – 2514 - 2517

4. Gifts and donations – N/A
5. Fund balance statements – Attached
6. Personnel – Attached
7. Approved Fundraisers – Attached

**Motion made by Lauren Robinson/Karen McClelland:** A motion to approve the order of the agenda including the consent agenda and minutes carried by a vote of 5-0.

**XI. Business Items and Presentations**

**A. West Sedona School Update, Including 2024-25 Priorities and Goals**

Alisa Stieg

- Strategic Plan Alignment: High Student Achievement, Positive, Safe, and Healthy Environment, and Highly Supported Staff
- Attachment 2: WSS Presentation
- Principal Stieg gave an overview West Sedona School including communication, campus celebrations, quarterly attendance challenge, professional development, weekly grade-level meetings, and planning proactive activities.
- Board Members thanked Principal Stieg for the presentation, expressing appreciation for the long-term approach to learning prioritizing depth of knowledge and experience, professional development, teambuilding, the attendance challenge, and improvements in STEM curriculum.

**XII. Other Business**

Randy Hawley

Future board meeting dates and agenda items: December 3.

**XIII. Adjournment**

Randy Hawley

A motion to adjourn at 4:49 made by Sam Blom/Karen McClelland carried by a vote of 5-0.

Submitted by: Amanda Stanfield

Signature of Attendees:

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Randy Hawley

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Lauren Robinson

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Sam Blom

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Karen McClelland

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April Payne

# SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Entity Number: 13-2-09

Voucher No: 10

Voucher Date: 11/22/2024

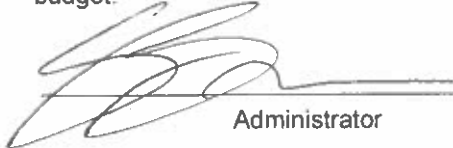
Prepared By:

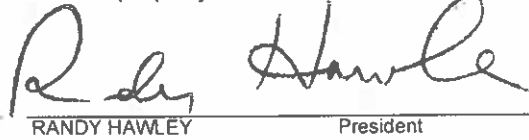
*Lesley Singletary*  
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Pay Period: 10  
Pay Cycle: PAY PERIOD

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$292,280.77 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

  
Administrator

  
RANDY HAWLEY President

  
LAUREN ROBINSON Vice President

SAM BLOOM Board Member

KAREN MCCLELLAND Board Member  
  
APRIL PAYNE Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$174,622.79	\$12,791.37	\$19,991.78	\$25,842.71	\$233,248.65
110	\$5,563.82	\$425.47	\$682.68	\$1,033.02	\$7,704.99
160	\$445.23	\$34.06	\$54.63	\$3.43	\$537.35
220	\$5,288.61	\$376.12	\$648.91	\$783.93	\$7,097.57
515	\$6,989.20	\$526.63	\$718.57	\$872.25	\$9,106.65
525	\$370.37	\$25.60	\$45.45	\$2.85	\$444.27
526	\$25,134.94	\$1,918.29	\$2,196.82	\$193.55	\$29,443.60
530	\$2,262.03	\$169.25	\$277.55	\$292.47	\$3,001.30
570	\$1,293.87	\$98.98	\$158.75	\$144.79	\$1,696.39
	\$221,970.86	\$16,365.77	\$24,775.14	\$29,169.00	\$292,280.77

# SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2518

Voucher Date: 11/06/2024

Prepared By:

*Merri L. Prigge*  
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THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$87,976.36 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY President



LAUREN ROBINSON Vice President

SAM BLOOM Board Member

KAREN MCCLELLAND Board Member



APRIL PAYNE Board Member

SEDONA-OAK CREEK UNIFIED SCHOOL  
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$39,655.85
400	CTE State Priority	\$137.96
500	School Plant (Sale or Lease Over 1 Year)	\$7,960.78
510	Food Service	\$40,141.85
526	Extracurricular activities fees tax credit	\$79.92
		<b>\$87,976.36</b>

# SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2519

Voucher Date: 11/14/2024


Prepared By:

Printed: 11/14/2024 11:43:27 AM

*Terri L. Prigge*

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$29,675.67 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



*Randy Hawley*

RANDY HAWLEY President

*Lauren Robinson*

LAUREN ROBINSON Vice President

SAM BLOOM Board Member

KAREN MCCLELLAND Board Member

*April Payne*

APRIL PAYNE Board Member

SEDONA-OAK CREEK UNIFIED SCHOOL  
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$24,457.18
260	CTE Federal Perkins	\$1,946.10
500	School Plant (Sale or Lease Over 1 Year)	\$371.20
526	Extracurricular activities fees tax credit	\$475.76
610	Capital Outlay	\$1,528.43
850	STUDENT CLUB ACTIVITIES ACCOUNTS	\$897.00
		<b>\$29,675.67</b>

# SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2520

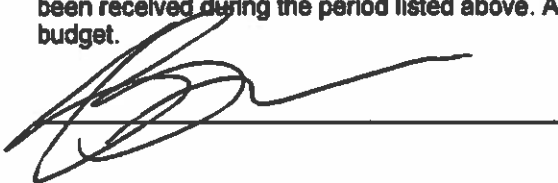
Voucher Date: 11/21/2024

Prepared By:

*Terri L. Prigge*  
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THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$305,539.94 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY

President



LAUREN ROBINSON

Vice President

SAM BLOOM

Board Member

KAREN MCCLELLAND

Board Member

APRIL PAYNE

Board Member



SEDONA-OAK CREEK UNIFIED SCHOOL  
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$21,059.71
190	TITLE III - ELL	\$1,680.00
260	CTE Federal Perkins	\$1,751.90
500	School Plant (Sale or Lease Over 1 Year)	\$100,000.00
525	Auxiliary Operations	\$99.00
610	Capital Outlay	\$5,780.51
665	Energy and Water Savings	\$123,349.40
855	Employee Insurance Program Withholdings	\$51,819.42
		<b>\$305,539.94</b>

# SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2521

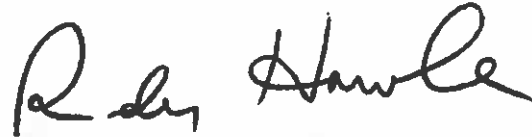
Voucher Date: 11/22/2024

Prepared By:

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THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$8,911.15 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY

President



LAUREN ROBINSON

Vice President

SAM BLOOM

Board Member

KAREN MCCLELLAND

Board Member



APRIL PAYNE

Board Member

SEDONA-OAK CREEK UNIFIED SCHOOL  
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$7,823.32
526	Extracurricular activities fees tax credit	\$1,087.83
		<b>\$8,911.15</b>

## as of 11/1/2024

Total:



# Personnel

1-Dec-24

## New Hires:

### Administration:

Kelly Freudenthal                      SPED Director                      01/06/2025

### Certified:

### Classified:

Jessica Hall	Extended Day Aide	10/31/2024
Brandon Brown	XD MS Boys Basketball Coach	11/4/2024
Rebecca Serenity	XD HS Varsity BasketBall Coach	11/4/2024
Justin Behrman	XD MS Boys Basketball Coach	11/4/2024
Morgan Szymczak	XD MS Girls Basketball	11/4/2024

## Resignations/Retirements/Terminations/Reductions:

	Liquidated Damages Waiver Request	Leadership Waiver Granted
<u>Administration:</u>		
<u>Certified:</u>		

### Classified:

## Change in Position/FTE:

### Certified:

### Classified:

### Administration:

## Extra Duty Contracts:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Funding</u>
Erin Gonzalez	Mentorship	\$500.00	M&O
Brandon Brown	MS Boys BBCoach	\$2,120.00	Tax Credit
Justin Behrman	Boys JV Coach	\$2,120.00	Tax Credit
Gerardo Gonzalez	Cheer Coach	\$1,060.00	Tax Credit
Victoria Lindsay	Girls JV Coach	\$2,120.00	Tax Credit
Pedro Ortega	Boys Varsity BB	\$4,028.00	Tax Credit
Rebecca Serenity	Girls Varsity BB	\$4,028.00	Tax Credit
Morgan Szymaczak	MS Girls BB	\$2,120.00	Tax Credit

# Approved Fundraisers

Club	Site Approval	Superintendent Approval
WS Student Council- Pencil Sale	10/28/2024	10/28/2024
Senoir Class Club- Concession Sales	11/21/2024	11/21/2024