



Minutes- June 23, 2023 Special Public Meeting

- I. Call to Order** Randy Hawley
President Hawley called the meeting to order at 6:07 p.m.
- II. Roll Call of Members**
Randy Hawley, Present
Lauren Robinson, Present
Karen McClelland, Present
April Payne, Present
David Price, Present
- III. Statement of Welcome** Randy Hawley
- IV. Business Items and Presentations**
- A. Motion made by Randy Hawley/Lauren Robinson:** A motion to approve the order of the agenda including the Consent Agenda and Minutes carried by a vote of 5-0.
 - B. Motion made by Lauren Robinson/Karen McClelland:** A motion to go into Executive Session pursuant to A.R.S. 38-431.03(1) to have discussions regarding the qualifications of the Finalists for the District Superintendent carried by a vote of 5-0.
 - C. Return to Open Session at 6:59 p.m.**
 - D. Motion made by Randy Hawley/Lauren Robinson:** A motion to offer Dr. Tom Swaninger the opportunity to enter into contract negotiations for the position of District Superintendent carried by a vote of 5-0.
 - E. Motion made by Karen McClelland/Lauren Robinson:** A motion to authorize Randy Hawley to be the liaison with District Legal Counsel in developing the District Superintendent contract carried by a vote of 5-0.
- V. Other Business** Randy Hawley
Future board meeting dates and agenda items: The next board meeting will be on July 11, 2023 at 4:00.
- VI. Adjournment** Randy Hawley
Motion made by Randy Hawley/David Price to adjourn the meeting at 7:02 carried by a vote of 5-0.

Submitted by: Amanda Stanfield
Signature of Attendees:

Randy Hawley

Lauren Robinson

Karen McClelland

April Payne

David Price

Encumbrance

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Entity Number: 13-2-09

Voucher No: 26

Voucher Date: 07/07/2023

Prepared By:

Lesley Singletary

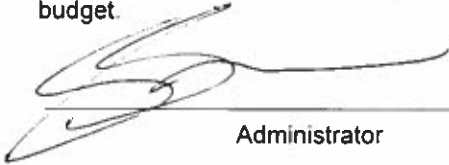
Pay Period: 26

Pay Cycle: PAY PERIOD

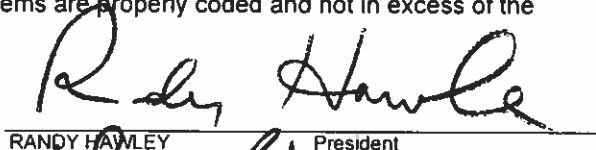
Printed: 06/29/2023 03:09:09 PM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$93,885.46 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



Administrator



RANDY HAWLEY

President



LAUREN ROBINSON

Vice President

KAREN MCCLELLAND

Board Member

APRIL PAYNE

Member



DAVID PRICE

Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$46,316.76	\$3,466.33	\$4,808.22	\$4,796.57	\$59,387.88
190	\$1,963.75	\$150.23	\$238.99	\$15.12	\$2,368.09
346	\$14,658.69	\$988.87	\$1,525.42	\$138.65	\$17,311.63
500	\$2,462.56	\$188.38	\$299.69	\$100.23	\$3,050.86
515	\$8,186.64	\$614.33	\$906.99	\$1,158.95	\$10,866.91
570	\$679.46	\$51.98	\$82.69	\$85.96	\$900.09
	\$74,267.86	\$5,460.12	\$7,862.00	\$6,295.48	\$93,885.46

Encumbrance

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Entity Number: 13-2-09

Voucher No: 27

Voucher Date: 07/21/2023

Prepared By:

Lesley Singletary

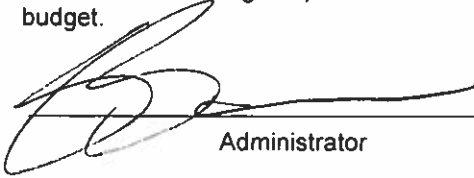
Pay Period: 27

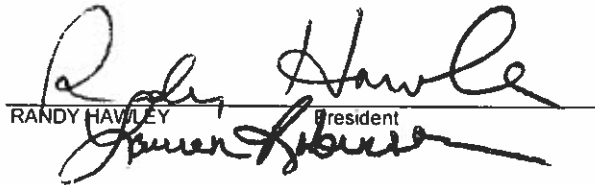
Pay Cycle: PAY PERIOD

Printed 07/05/2023 12:30:05 PM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$35,811.11 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Administrator


RANDY HAWLEY President

LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member

APRIL PAYNE Member

DAVID BRIDGE Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$27,127.25	\$2,075.22	\$2,618.24	\$877.76	\$32,698.47
190	\$135.00	\$10.33	\$16.43	\$1.04	\$162.80
515	\$2,296.56	\$175.69	\$249.71	\$59.35	\$2,781.31
570	\$139.76	\$10.69	\$17.00	\$1.08	\$168.53
	\$29,698.57	\$2,271.93	\$2,901.38	\$939.23	\$35,811.11

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2348

Voucher Date: 06/22/2023

Prepared By:

Terri L. Prigge
Printed: 06/22/2023 01:03:41 PM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$54,029.36 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY

President



LAUREN ROBINSON

Vice President

KAREN MCCLELLAND

Board Member

APRIL PAYNE

Member



DAVID PRICE

Member

SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$19,924.77
510	Food Service	\$34,104.59
		\$54,029.36

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2349

Voucher Date: 06/29/2023

Prepared By:

Merri L. Prigge
Printed: 06/29/2023 11:55:24 AM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$78,355.63 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY

President



LAUREN ROBINSON

Vice President

KAREN MCCLELLAND

Board Member

APRIL PAYNE

Member



DAVID PRICE

Member



SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$27,709.01
456	COLLEGE CREDIT EXAM INCENTIVES	\$850.00
515	CIVIC CTR - DW/DO	\$21,891.20
525	Auxiliary Operations	\$656.90
530	Gifts and Donations	\$27,248.52
		\$78,355.63

Encumbrance Voucher 22/23 sy.

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2350

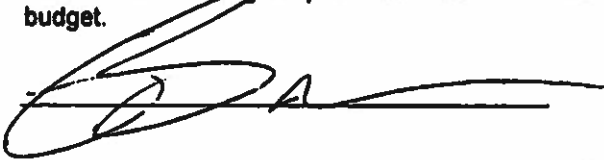
Voucher Date: 07/06/2023

Prepared By:

Terri L. Prigge
Printed: 07/06/2023 01:42:31 PM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$48,247.91 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY

President



LAUREN ROBINSON

Vice President

KAREN MCCLELLAND

Board Member



APRIL PAYNE

Member



DAVID PRICE

Member

SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$3,233.28
346	ESSER III	\$27,479.67
530	Gifts and Donations	\$17,534.96
		\$48,247.91

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2401

Voucher Date: 07/06/2023

Prepared By:

Printed: 07/06/2023 01:52:42 PM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$266,082.72 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY

President



LAUREN ROBINSON

Vice President

KAREN MCCLELLAND

Board Member



APRIL PAYNE

Member



DAVID PRICE

Member

SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$223,200.82
530	Gifts and Donations	\$435.93
610	Capital Outlay	\$42,445.97
		\$266,082.72

Sedona-Oak Creek Unified School District #9

STUDENT ACTIVITIES

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask☐

Include pre encumbrance

☐

Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

From Date: 7/1/2022

To Date:

5/31/2023

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
850.100.1000.6610.120.8719	WS STUDENT COUNCIL	\$4,383.71	\$121.83	\$121.83	\$4,261.88	\$283.12	\$3,978.76	90.76%
850.100.1000.6610.210.8701	JR STUDENT COUNCIL	\$5,200.35	\$1,981.05	\$1,981.05	\$3,219.30	\$0.00	\$3,219.30	61.91%
850.100.1000.6610.210.8705	JR INTERACT CLUB	\$0.00	\$309.07	\$309.07	(\$309.07)	\$0.00	(\$309.07)	0.00%
850.100.1000.6610.210.8706	PROM	\$16,317.93	\$2,408.42	\$2,408.42	\$13,909.51	\$0.00	\$13,909.51	85.24%
850.100.1000.6610.210.8707	KEY CLUB	\$209.67	\$0.00	\$0.00	\$209.67	\$0.00	\$209.67	100.00%
850.100.1000.6610.210.8708	NHS	\$2,919.24	\$249.97	\$249.97	\$2,669.27	\$0.00	\$2,669.27	91.44%
850.100.1000.6610.210.8710	PHOTO CLUB SUPPLIES	\$673.47	\$145.77	\$145.77	\$527.70	\$0.00	\$527.70	78.36%
850.100.1000.6610.210.8711	HS STUDENT COUNCIL - STUDENT A	\$7,331.00	\$1,280.57	\$1,280.57	\$6,050.43	\$0.00	\$6,050.43	82.53%
850.100.1000.6611.210.8700	JH INTERACT CLUB - STUDENT ACT	\$356.50	\$0.00	\$0.00	\$356.50	\$0.00	\$356.50	100.00%
850.100.1000.6611.210.8702	POP CULTURE CLUB	\$1,175.81	\$0.00	\$0.00	\$1,175.81	\$0.00	\$1,175.81	100.00%
850.100.1000.6611.210.8703	GAY STRAIGHT ALLIANCE	\$59.18	\$0.00	\$0.00	\$59.18	\$0.00	\$59.18	100.00%
850.100.1000.6611.210.8704	ART CLUB	\$174.23	\$0.00	\$0.00	\$174.23	\$0.00	\$174.23	100.00%
850.100.1000.6611.210.8705	INTERACT CLUB	\$1,592.34	\$0.00	\$0.00	\$1,592.34	\$0.00	\$1,592.34	100.00%
850.100.1000.6611.210.8709	HS ROBOTICS	\$775.76	\$0.00	\$0.00	\$775.76	\$0.00	\$775.76	100.00%
850.100.1000.6611.210.8712	HS GARDEN CLUB	\$585.84	\$0.00	\$0.00	\$585.84	\$0.00	\$585.84	100.00%
850.100.1000.6611.210.8713	WS ATHLETIC CLUBS	\$1,109.00	\$0.00	\$0.00	\$1,109.00	\$0.00	\$1,109.00	100.00%
850.100.1000.6611.210.8714	WS BUILDERS CLUB	\$1,754.51	\$0.00	\$0.00	\$1,754.51	\$0.00	\$1,754.51	100.00%
850.100.1000.6611.210.8715	WS CHEERLEADERS	\$489.41	\$0.00	\$0.00	\$489.41	\$0.00	\$489.41	100.00%
850.100.1000.6611.210.8716	WS GREEN CLUB	\$1,482.70	\$0.00	\$0.00	\$1,482.70	\$0.00	\$1,482.70	100.00%
850.100.1000.6611.210.8717	WS ROBOTICS	\$298.29	\$0.00	\$0.00	\$298.29	\$0.00	\$298.29	100.00%
850.100.1000.6611.210.8718	WS MUSIC CLUB	\$139.56	\$0.00	\$0.00	\$139.56	\$0.00	\$139.56	100.00%
850.100.1000.6611.210.8720	WS ODYSSEY OF THE MIND CLUB	\$2,772.13	\$0.00	\$0.00	\$2,772.13	\$0.00	\$2,772.13	100.00%
850.100.1000.6890.210.8705	INTERACT CLUB	\$0.00	\$500.00	\$500.00	(\$500.00)	\$0.00	(\$500.00)	0.00%
Grand Total:		\$49,800.63	\$6,996.68	\$6,996.68	\$42,803.95	\$283.12	\$42,520.83	85.38%

End of Report

Revised Personnel

1-Jul-23

New Hires:

Administration:

Certified:

Mullins, Shelly SPED Teacher ELL
Constantineau, Jennifer HS Counselor

Classified:

Stacy Smith District Registrar
Maria Varnell Para Pro - WS

Resignations/Retirements/Terminations/Reductions:

	Liquidated Damages Waiver Request	Leadership Recommendation
<u>Administration:</u>		
<u>Certified:</u>		

Classified:

Yeni Caballero WS Health Aide

Change in Position/FTE:

Certified:

Elizabeth Westervelt .50 to .45 FTE Staff Request
Cheryl Guess SRR Special Education to SRR EL Teacher

Classified:

Terri Prigge .75 to .875 FTE Adding on HS Revenue collections
Maria Ortega 11 month to 12 month Adding on role of EL Community Liaison

Administration:

Extra Duty Contracts:

<u>Name</u>	<u>Position</u>		<u>Amount</u>	<u>Funding</u>
Bowden-Runge, Vanessa	SY Wrap-up x days		\$4,160	
Monahan-Bruesch, Mel	SY Wrap-up x days		\$5,200.00	
Falsetto, Joe	Summer Custodial Asst.	NTE \$2100		M&O
Goldsmith, Karyl	AP College Exam Incentive		\$3,000	College Exam Incentive
Isom, Heather	AP College Exam Incentive		\$1,000	College Exam Incentive
Dvorak, Jennifer	AP College Exam Incentive		\$1,000	College Exam Incentive
Ames, Christopher	AP College Exam Incentive		\$1,000	College Exam Incentive
Vogler, James	AP College Exam Incentive		\$1,000	College Exam Incentive
Caballero, Yeni	Board Meeting Translator	NTE \$40.00		
Gay, Christie	DPS Training/Bus Driver	NTE \$98.05		