



**Regular Public Meeting
November 7, 2023 at 4:00 p.m.
MINUTES**

- I. Call to Order** Randy Hawley
Mr. Hawley called the meeting to order at 4:02.
- II. Pledge of Allegiance** Randy Hawley
- III. Roll Call of Members**
Randy Hawley, Present
Lauren Robinson, Excused
Karen McClelland, Present
April Payne, Present
David Price, Present
Emily Frey, Present
- IV. Statement of Welcome** Randy Hawley
- V. Call to the Public** Randy Hawley
No comments from the public.
- VI. Governing Board Member Comments** Board Members
Board Member David Price reminded the community about Veteran's Day later this week and asked attendees to remember and honor the service of Veterans. Board President Hawley discussed an upcoming top area employer competition that might recognize the District.
- VII. Student Representative Update** Emily Frey
Emily Frey gave an overview of student events including sports, NHS, the Interact Club, and student council activities.
- VIII. Superintendent's Update** Tom Swaninger
Dr. Swaninger gave an overview of events throughout the district. He expressed thanks for our interact club and their positive impact on the community. School grades were recently released. West Sedona School earned a B and Sedona Red Rock earned a C. The District earned a B overall. The District is working towards becoming an A District. Board Member McClelland asked about the possibility of splitting the middle and high school. Dr. Swaninger noted that this might be a focus as we move into the 2024-25 school year. April Payne asked about the metrics involved in the grading process, which include different things based on the grade level. Examples include growth measures, graduation rate, and standardized test scores. The formula changes yearly. Member Price asked about including information on post-secondary outcomes like university attendance and graduation rates. Dr. Swaninger indicated that there is a move towards building a database to track these types of important measures.
- IX. Approve Order of the Agenda Including the** Randy Hawley

Consent Agenda and Minutes

Motion made by Karen McClelland/April Payne: A motion to approve the order of the agenda including the consent agenda and minutes carried by a vote of 4-0.

X. Business Items and Presentations

- A. Recognition of retiring employee Alex Ramirez** Jennifer Chilton
- Strategic Plan Alignment: Highly Performing & Supported Staff
 - Jennifer Chilton recognized retiring employee Alex Ramirez after 20 years with the district.
- B. IGA with Coconino County for election services** Stacy Saravo
- Strategic Plan Alignment: Effective Use of Resources
 - Attachment 2: IGA (Election Services)
 - **ACTION ITEM:** Discussion and possible action to approve an IGA with Coconino County for Ballot-By-Mail Election Services relating to the November 2023 Override Election.
 - Finance Director Stacy Saravo gave an overview of the IGA. Karen McClelland verified that fees are paid through the Forest Fees as opposed to by the District.
 - **Motion made by Karen McClelland/April Payne:** A motion to approve the IGA with Coconino County for Ballot-By-Mail Election Services relating to the November 2023 Override Election carried by a vote of 4-0.
- C. IGA with ADE for Art Consumables Grants** Stacy Saravo
- Strategic Plan Alignment: Highly Performing & Supported Staff
 - Attachment 3: IGA (Art Consumables)
 - **ACTION ITEM:** Discussion and possible action to approve an IGA with ADE for Art Consumables Grants.
 - Finance Director Stacy Saravo gave an overview of this grant opportunity to give up to \$1,000 to eligible teachers for art consumables. We may have up to 13 eligible teachers.
 - **Motion made by Karen McClelland/April Payne** to approve the IGA for the Art Consumables Grant for up to 13 teachers carried by a vote of 4-0.
- D. Disposal of district property** Stacy Saravo
- Strategic Plan Alignment: Effective Use of Resources
 - Attachment 4: Asset Disposal List
 - **ACTION ITEM:** Discussion and possible action to approve the disposal of outdated athletic equipment owned by the district.
 - Stacy Saravo discussed disposing of outdated athletic equipment which has been posted on the Public Surplus auction website according to board policy.
 - **Motion made by April Payne/David Price:** A motion to dispose of outdated athletic equipment owned by the district carried by a vote of 4-0.
- E. Discussion and planning regarding upcoming Superintendent evaluation** Randy Hawley
- Strategic Plan Alignment: Effective Communication
 - President Hawley proposed holding a modified evaluation in executive session on December 5. Traditionally, board members complete an evaluation. Results are compiled by President Hawley and given to the Superintendent in Executive Session. Mr. Hawley suggested using the template as a springboard for a discussion to develop concrete goals moving forward. Board Member Price verified that this is consistent with Board Policy.

XI. Other Business

Randy Hawley

Future board meeting dates and agenda items: The next board meeting is scheduled for Tuesday, December 5 at 4:00 to be followed by an Executive Session for the Superintendent Evaluation. Board Member Price would like to see a presentation from Toys for Tots on the impact of the program on District students in January.

XII. Adjournment

Randy Hawley

Motion made by Karen McClelland/David Price: A motion to adjourn the meeting at 4:51 carried by a vote of 4-0.

Submitted by: Amanda Stanfield

Signatures of Attendees:

Randy Hawley

Karen McClelland

April Payne

David Price



**Tuesday, November 21, 2023M 4:00 p.m.
Special Public Meeting**

MINUTES

- I. Call to Order** Randy Hawley
Mr. Hawley called the meeting to order at 4:04 p.m.
- II. Pledge of Allegiance** Randy Hawley
- III. Roll Call of Members**
Randy Hawley, Present
Lauren Robinson, Present
Karen McClelland, Present
April Payne, Present
David Price, Present
- IV. Statement of Welcome** Randy Hawley
- V. Call to the Public** Randy Hawley
There were no comments.
- VI. Approve Order of the Agenda** Randy Hawley
A motion made by Lauren Robinson/David Price to approve the order of the agenda carried by a vote of 5-0.
- VII. Business Items and Presentations**
- A. Revised IGA with AZ Department of Education for Arts Consumables Grant** Stacy Saravo
- Attachment 1: IGA
 - **ACTION ITEM:** Discussion and possible action to approve the IGA with Arizona Department of Education for the Arts Consumables Grant.
 - Stacy Saravo reviewed the revisions to the IGA for the Arts Consumables Grant, which include some language changes and attachments prohibiting an Israel Boycott and a ban on the forced labor of ethnic Uyghurs.
 - **Motion made by Lauren Robinson/David Price:** A motion to approve the IGA for the Arts Consumables Grant passed by a vote of 5-0.
- B. Possible Executive Session** Randy Hawley
- **ACTION ITEM:** The board will entertain a motion to go into executive session pursuant to A.R.S. 38-431.03 (A)(2)--- discussion and consideration of a parent complaint regarding matters that are confidential by law and ARS § 38-431.03(A)(1)--- discussion and review of hearing officer's findings and recommendations in due process hearing.

- **Motion made by Lauren Robinson/Karen McClelland:** A motion to enter executive session pursuant to A.R.S. 38-431.03 (A)(2) and ARS § 38-431.03(A)(1) carried by a vote of 5-0.
- The board returned to open session at 4:44 p.m.

C. ACTION ITEM: Possible action in response to a parent complaint. Randy Hawley

- **Motion made by Lauren Robinson/Karen McClelland:** A motion to support the Superintendent's decisions in this matter carried by a vote of 5-0.
- **Motion made by Karen McClelland/April Payne:** A motion to resume the executive session pursuant to ARS § 38-431.03(A)(1) carried by a vote of 5-0.
- The board returned to open session at 5:00 p.m.

D. ACTION ITEM: Possible action to terminate Teacher Audra Betzer. Randy Hawley

- **Motion made by Karen McClelland/Lauren Robinson:** A motion to approve the termination of Teacher Audra Betzer carried by a vote of 5-0.

XI. Other Business

Randy Hawley

Future board meeting dates and agenda items: The Superintendent's evaluation will be held in Executive Session on December 5 at 3:00 followed by the regular public meeting at 4:00.

XII. Adjournment

Randy Hawley

- **Motion made by Karen McClelland/Lauren Robinson:** A motion to adjourn the meeting at 5:05 p.m. carried by a vote of 5-0.

Submitted by: Amanda Stanfield

Signature of Attendees:

Randy Hawley

Lauren Robinson

Karen McClelland

April Payne

David Price

**SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9 VOUCHER**

Entity Number: 13-2-09

Voucher No: 10

Voucher Date: 11/22/2023

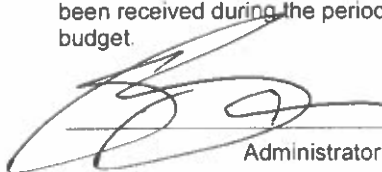
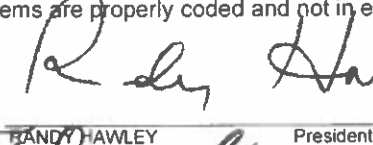
Prepared By:

*Lesley Singletary*Pay Period: 10
Pay Cycle: PAY PERIOD

Printed: 11/16/2023 08:59:15 AM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$287,104.29 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Administrator
RANDY HAWLEY President
LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member

APRIL PAYNE Member


DAVID PRICE Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$176,510.84	\$12,847.96	\$20,005.13	\$23,360.85	\$232,724.78
110	\$3,793.18	\$290.18	\$466.18	\$733.78	\$5,283.32
160	\$447.84	\$34.26	\$55.04	\$3.45	\$540.59
190	\$142.22	\$10.88	\$17.47	\$1.27	\$171.84
220	\$8,396.52	\$613.77	\$841.19	\$1,909.88	\$11,761.36
515	\$5,794.09	\$433.41	\$610.87	\$832.81	\$7,671.18
526	\$22,273.80	\$1,702.84	\$1,891.39	\$171.48	\$26,039.51
530	\$1,472.95	\$108.89	\$181.03	\$285.90	\$2,048.77
570	\$651.70	\$49.86	\$80.10	\$81.28	\$862.94
	\$219,483.14	\$16,092.05	\$24,148.40	\$27,380.70	\$287,104.29

**SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9 VOUCHER**

Entity Number: 13-2-09

Voucher No: 11

Voucher Date: 12/08/2023

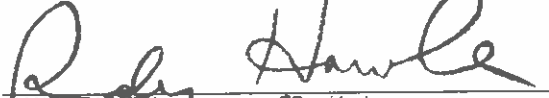

Prepared By:

Printed: 11/30/2023 10:45:30 AM


Pay Period: 11
Pay Cycle: PAY PERIOD

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$254,204.10 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget


Administrator
RANDY HAWLEY President

LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member


DAVID PRICE Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$170,903.35	\$12,442.92	\$19,499.15	\$23,400.60	\$226,246.02
110	\$3,518.68	\$269.17	\$432.45	\$731.66	\$4,951.96
160	\$447.84	\$34.26	\$55.04	\$3.45	\$540.59
190	\$142.22	\$10.88	\$17.47	\$1.27	\$171.84
220	\$6,972.31	\$504.94	\$739.38	\$1,892.16	\$10,108.79
515	\$6,084.31	\$453.36	\$636.53	\$831.36	\$8,005.56
526	\$1,063.50	\$75.93	\$43.94	\$8.19	\$1,191.56
530	\$1,472.95	\$108.89	\$181.03	\$285.90	\$2,048.77
570	\$710.72	\$54.38	\$87.34	\$86.57	\$939.01
	\$191,315.88	\$13,954.73	\$21,692.33	\$27,241.16	\$254,204.10

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2417

Voucher Date: 11/07/2023

Prepared By:

Printed: 11/07/2023 12:42:50 PM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$31,044.13 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY

President

LAUREN ROBINSON

Vice President

KAREN MCCLELLAND

Board Member

APRIL PLYNE

Member

DAVID PRICE

Member

SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$27,917.07
526	Extracurricular activities fees tax credit	\$431.34
530	Gifts and Donations	\$2,513.20
850	STUDENT CLUB ACTIVITIES	\$182.52
	ACCOUNTS	
		\$31,044.13

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2418

Voucher Date: 11/16/2023

Prepared By:

Printed: 11/16/2023 09:13:41 AM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$69,106.11 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY

President



LAUREN ROBINSON

Vice President

KAREN MCCLELLAND

Board Member

APRIL PATTIN

Member

DAVID PRICE

Member

SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$27,304.88
346	ESSER III	\$2,475.00
510	Food Service	\$28,956.70
515	CIVIC CTR - DW/DO	\$307.18
530	Gifts and Donations	\$3,000.00
610	Capital Outlay	\$6,701.08
850	STUDENT CLUB ACTIVITIES	\$361.27
	ACCOUNTS	
		\$69,106.11

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2419

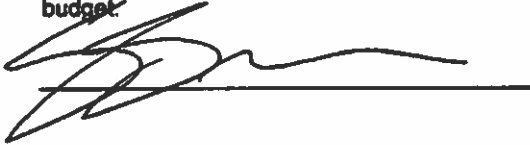
Voucher Date: 12/01/2023

Prepared By:

Printed: 12/01/2023 10:19:39 AM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$68,930.24 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY

President

LAUREN ROBINSON

Vice President

KAREN MCCLELLAND

Member

APRIL PAYNE

Member

DAVID PRICE

Member

SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$49,014.21
346	ESSER III	\$619.00
526	Extracurricular activities fees tax credit	\$968.49
610	Capital Outlay	\$18,108.61
850	STUDENT CLUB ACTIVITIES	\$219.93
	ACCOUNTS	
		\$68,930.24

Personnel

1-Dec-23

New Hires:

Administration:

Certified:

McCormack, Jessica SPED Resorce Teacher (WSS) 12/1/2023

Classified:

Resignations/Retirements/Terminations/Reductions:

	Liquidated Damages Waiver Request	Leadership Recommenation
<u>Administration:</u>		
<u>Certified:</u>		
Betzer, Audra	Board Terminated	11/21/2023

Classified:

Marvel, Jill SPED Aide (WSS) 11/20/23
 Ramirez, Alex Custodian (SRR) Retire 11/29/23
 Wolf, Dan XD BB Coach 11/27/23

Change in Position/FTE:

Certified:

Classified:

Admistration:

Extra Duty Contracts:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Funding</u>
Guastalli, Austin	Boys JV Basketball Coach	\$2,120.00	Tax Credit
Guastalli, Austin	Girls Varsity Basketball Coach	\$4,028.00	Tax Credit
Guastalli, Austin	Girls JV Basketball Coach	\$2,120.00	Tax Credit
Ortega, Pedro	Boys Varsity Basketball Coach	\$4,028.00	Tax Credit
McElrath, Mariah	Cheer Coach	\$1,120.00	Tax Credit
Wolf, Dan	MS Boys Basketball Coach	\$2,120.00	Tax Credit
Smith, Stacy	Money taker for Basketball	\$29.25 p/hr	Tax Credit

Student Activity	Balance*
PROM	\$12,823.93
HS STUDENT COUNCIL - STUDENT ACTIVITIES	\$6,657.66
WS STUDENT COUNCIL	\$3,978.76
JR STUDENT COUNCIL	\$3,003.33
WS ODYSSEY OF THE MIND CLUB	\$2,772.13
NHS	\$2,669.27
WS BUILDERS CLUB	\$1,754.51
WS GREEN CLUB	\$1,482.70
POP CULTURE CLUB	\$1,175.81
WS ATHLETIC CLUBS	\$1,109.00
HS ROBOTICS	\$775.76
HS GARDEN CLUB	\$585.84
PHOTO CLUB SUPPLIES	\$527.70
WS CHEERLEADERS	\$489.41
WS ROBOTICS	\$298.29
KEY CLUB	\$209.67
ART CLUB	\$174.23
WS MUSIC CLUB	\$139.56
GAY STRAIGHT ALLIANCE	\$59.18
JH INTERACT CLUB - STUDENT ACTIVITIES	\$47.43

*as of 11/30/2023