



**Regular Public Meeting - October 3, 2023  
MINUTES**

- I. Call to Order** Randy Hawley  
Board President Hawley called the meeting to order at 4:00.
- II. Pledge of Allegiance** Randy Hawley
- III. Roll Call of Members**  
Randy Hawley, Present  
Lauren Robinson, Present  
Karen McClelland, Present  
April Payne, Present  
David Price, Present  
Alana Schrader, Student Representative
- IV. Statement of Welcome** Randy Hawley
- V. Call to the Public** Randy Hawley  
There were no comments from the public.
- VI. Governing Board Member Comments** Board Members  
Mr. Hawley recognized Finance Director Stacy Saravo for receiving a financial reporting award.
- VII. Student Representative Update** Alana Schrader  
Student representative Alana Schrader gave an overview of student events throughout the district including athletics, PSAT preparation class, recent homecoming events, and club activities.
- VIII. Superintendent's Update** Tom Swaninger  
Superintendent Swaninger stated that the Cognia review was successful. The district remains on track for full system accreditation. Dr. Swaninger thanked Jennifer Chilton for leading the district's accreditation team. Dr. Swaninger also gave an update on professional development for teachers throughout the district. PD opportunities will support student learning and sound instructional practices. The process began with classroom walkthroughs to determine topics for training. Foundational training will occur in December, February, and May.
- IX. Approve Order of the Agenda Including the Consent Agenda and Minutes** Randy Hawley  
**ATTACHMENT 1: Consent Agenda**  
1. Minutes for Governing Board meetings: September 5, 2023  
2. Payroll vouchers – 5-6  
3. Accounts Payable vouchers – 2409-2412  
4. Gifts and donations -  
5. Fund balance statements -  
6. Personnel – Attached

**A motion made by Lauren Robinson/Karen McClelland** to approve the order of the agenda including the consent agenda and minutes carried by a vote of 5-0.

**X. Business Items and Presentations**

- A. Update from the AZ School Board Association Law Conference and Rural School Association Annual Conference Karen McClelland
- Karen McClelland gave an update from recent state conferences. The need for district policies addressing Chat GPT was discussed in depth with members looking for ways to build upon its strengths and limit weaknesses. Teacher retention in rural school districts was also an important topic. The group is building a database with successful retention techniques from around the state. Hands-on student projects including participatory budgeting and construction planning were also discussed and may be implemented in our district in the future.
- B. Proposed change to the 2023-24 Academic Calendar Tom Swaninger
- Strategic Plan Alignment: Effective Use of Resources
  - Attachment 2: Proposed Revised 2023-24 Academic Calendar
  - **ACTION ITEM: Discussion and possible action to add an early release day at West Sedona School on December 21, 2023.**
  - Dr. Swaninger proposed adding an early release day to West Sedona School on December 21 to create a district wide professional development meeting. This is already an early release day at the high school.
  - **Motion made by April Payne/Lauren Robinson** to approve the proposed calendar as presented carried by a vote of 5-0.
- C. Update authorized signers on district bank accounts Stacy Saravo
- Strategic Plan Alignment: Effective Use of Resources
  - **ACTION ITEM: Discussion and possible action to remove Denny Dearden and add Tom Swaninger as an authorized signer on SOCUSD's One AZ Credit Union accounts.**
  - Finance Director Stacy Saravero explained that this is a routine change to reflect current district leadership.
  - **Motion made by Karen McClelland/April Payne** to remove Denny Dearden and add Tom Swaninger to the district's One AZ Credit Union accounts carried by a vote of 5-0.
- D. Update district personnel on ADE Permanent Food Service Agreement Stacy Saravo
- Strategic Plan Alignment: Effective Use of Resources
  - **ACTION ITEM: Discussion and possible action to remove Denny Dearden and add Tom Swaninger to the ADE Permanent Food Service Agreement.**
  - Finance Director Stacy Saravo explained that this change will reflect current district leadership.
  - **Motion made by Lauren Robinson/David Price** to remove Denny Dearden and add Tom Swaninger to the ADE Permanent Food Service Agreement carried by a vote of 5-0.
- E. Update delegation of fundraiser approvals Stacy Saravo
- Strategic Plan Alignment: Effective Use of Resources
  - **ACTION ITEM: Discussion and possible action to delegate approvals of SOCUSD fundraisers to Superintendent Tom Swaninger for the 2023-24 school year.**
  - Finance Director Stacy Saravo explained that this change will reflect current leadership and keep our policies current with auditor requirements. Requests begin with site administrators before moving to the Superintendent and then the Board for approval.

- **Motion made by Lauren Robinson/April Payne** to delegate approvals of SOCUSD fundraisers to Superintendent Tom Swaninger for the 2023-24 school year carried by a vote of 5-0.

**XI. Other Business**

Randy Hawley

Future board meeting dates and agenda items: Remote meeting at 4:00 to discuss the district's AFR. A Google Meets link will be posted with the agenda.

**XII. Adjournment**

Randy Hawley

**Motion made by Lauren Robinson/April Payne** to adjourn at 4:31 PM passed by a vote of 5-0.

Submitted by: Amanda Stanfield

Signatures of Attendees:

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Randy Hawley

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Lauren Robinson

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Karen McClelland

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April Payne

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David Price