



**Tuesday, October 8, 2024, 4:00 p.m.
MINUTES**

- I. Call to Order** Randy Hawley
Board President called the meeting to order at 4:26.
- II. Pledge of Allegiance** Randy Hawley
- III. Roll Call of Members**
Randy Hawley, Present
Lauren Robinson, Present
Karen McClelland, Present
April Payne, Present at 4:36
Sam Blom, Present
Emily Frey, Student Representative, Present
- IV. Statement of Welcome** Randy Hawley
- V. Recognition of Students, Athletes, and Staff Members** Tom Swaninger,
Heather Isom,
Alisa Stieg
- Strategic Plan Alignment: High Student Achievement & Highly Performing and Supported Staff
 - Site administrators and staff members recognized students for academic and athletic excellence at both campuses. Each site also recognized a staff member for their contributions.
- VI. Call to the Public** Randy Hawley
There were no public comments.
- VII. Governing Board Member Comments** Board Members
Karen McClelland highlighted an upcoming County Board meeting to be held at the SPAC.
- VIII. Student Representative Update** Emily Frey
Student representative Emily Frey gave an overview of events at Sedona Red Rock High School, including Homecoming Events.
- IX. Superintendent's Update** Tom Swaninger
Superintendent Swaninger gave an overview of District events, including upcoming winter sports at Sedona Red Rock Middle and High Schools. Interest in sports is higher than it was last year. He also noted a discussion in the Village of Oak Creek on October 9 that will provide residents with additional information on the upcoming election. This discussion will not involve a board quorum and will be more informal than the previous meeting.
- X. Approve Order of the Agenda Including the Consent Agenda and Minutes** Randy Hawley
The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board of Education. All items approved will be done by one non-debatable motion passed unanimously. Any

item may be removed for debate on request of any member of the board, staff, or public. Items removed from the consent portion of the agenda become the first item of business on the regular agenda.

ATTACHMENT 1: Consent Agenda

1. Minutes for Governing Board meetings: September 10, 2024 and September 23, 2024
2. Payroll vouchers – 6 - 7
3. Accounts Payable vouchers – 2510 - 2513
4. Gifts and donations – N/A
5. Fund balance statements - Attached
6. Personnel - Attached
7. Approved Fundraisers – Attached

Motion made by Lauren Robinson/Karen McClelland to approve the Order of the Agenda including the Consent Agenda and Minutes carried by a vote of 5-0.

XI. Business Items and Presentations

A. Sedona Red Rock Update, Including 2024-25 Priorities and Goals

Heather Isom
(10 minutes)

- Strategic Plan Alignment: High Student Achievement, Positive, Safe, and Healthy Environment, and Highly Supported Staff
- Attachment 2: SRR Presentation
- Sedona Red Rock Principal Heather Isom gave an overview of goals and initiatives at the middle and high schools, including instructional improvements, professional development, course offerings, and activities to improve campus culture.
- Board members Lauren Robinson and Randy Hawley expressed their gratitude for Principal Isom's leadership and the improvements they're witnessing on both campuses.
- Superintendent Swaninger thanked Principal Isom for her leadership and noted that this presentation outlines current activities as well as a vision for the future. This vision will take time to fully achieve. Site leadership and staff remain focused on student outcomes.

B. Annual Financial Report Overview, Including Information on the Bond and Override

Stacy Saravo
(10 minutes)

- Strategic Plan Alignment: Effective Communication, Effective Use of Resources
- Attachment 3: 2024 AFR Presentation
- Attachment 4: 2024 AFR
- Attachment 5: 2024 School Level Reporting
- **ACTION ITEM:** Discussion and possible action to approve the 2024 Annual Financial Report as presented.
- Finance Director Stacy Saravo gave an overview of the Annual Financial Report, including School Level Reporting and an update on outstanding bonds and bond override spending.
- Lauren Robinson verified that transportation expenses are lower due to lower fuel prices and one less driver.
- Sam Blom verified that DAA refers to state funding reserved for capital expenditures.
- **Motion made by Sam Blom/Lauren Robinson:** A motion to approve the 2024 Annual Financial Report as presented carried by a vote of 5-0.

C. Proposed Guidelines and Agreement for Alcohol Sales on District Property

Tom Swaninger
(10 minutes)

- Strategic Plan Alignment: Effective Communication
- Attachment 6: Proposed Guidelines and Agreement for Alcohol Sales on District Property

- **ACTION ITEM:** Discussion and possible action to approve the proposed guidelines and agreement for alcohol sales on district property.
- Dr. Swaninger noted that the updates have been cleared through our legal counsel. He noted that the primary changes are for payments to be made directly to the district and to implement a flat fee for alcohol sales as opposed to a per drink charge. Superintendent Swaninger noted that there have not been problems related to alcohol sales in the past. This is not a large money maker for the district. This is largely a service to community groups renting district facilities.
- **Motion made by Lauren Robinson/April Payne:** A motion to approve the proposed guidelines and agreement for alcohol sales on district property carried by a vote of 5-0.

D. Second Reading of ASBA Policy Advisories 788 - 800

Tom Swaninger
(10 minutes)

- Strategic Plan Alignment: Effective Communication
- Attachment 7: ASBA Policy Advisories 788 – 791
- Attachment 8: ASBA Policy Advisories 792 – 800
- **ACTION ITEM:** Discussion and possible action to approve ASBA Policy Advisories 788 – 800.
- Dr. Swaninger gave an overview of the proposed policy advisories.
- **Motion made by Sam Blom/Lauren Robinson:** A motion to approve Policy Advisories 788 – 800 carried by a vote of 5-0.

XII. Other Business

Randy Hawley

Future board meeting dates and agenda items: The next board meeting will be on Tuesday, November 5 at 4:00.

XIII. Adjournment

Randy Hawley

Motion made by Lauren Robinson/Sam Blom: A motion to adjourn the meeting at 5:20 carried by a vote of 5-0.

Submitted by: Amanda Stanfield

Signature of Attendees:

Randy Hawley

Lauren Robinson

Sam Blom

Karen McClelland

April Payne

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Entity Number: 13-2-09

Voucher No: 8

Voucher Date: 10/25/2024

Prepared By:

Lesley Singlotary

Pay Period: 8

Pay Cycle: PAY PERIOD

Printed: 10/17/2024 12:49:18 PM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$242,011.77 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

[Signature]
Administrator

[Signature]
RANDY HAWLEY President

[Signature]
LAUREN ROBINSON Vice President

SAM BLOOM Board Member

KAREN MCCLELLAND Board Member

[Signature]
APRIL PAYNE Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$174,422.63	\$13,223.69	\$20,376.00	\$6,041.77	\$214,064.09
110	\$5,276.17	\$403.62	\$647.39	\$40.62	\$6,367.80
160	\$445.23	\$34.06	\$54.63	\$3.43	\$537.35
220	\$5,643.69	\$431.74	\$692.48	\$43.46	\$6,811.37
515	\$6,315.58	\$483.13	\$609.73	\$1,149.37	\$8,557.81
525	\$370.37	\$24.80	\$45.44	\$2.85	\$443.46
526	\$892.10	\$68.24	\$81.84	\$6.87	\$1,049.05
530	\$2,052.03	\$156.98	\$251.79	\$15.80	\$2,476.60
570	\$1,300.27	\$99.46	\$159.54	\$144.97	\$1,704.24
	\$196,718.07	\$14,925.72	\$22,918.84	\$7,449.14	\$242,011.77

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Entity Number: 13-2-09

Voucher No: 9

Voucher Date: 11/08/2024

Prepared By:

Lesley Singletary

Pay Period: 9

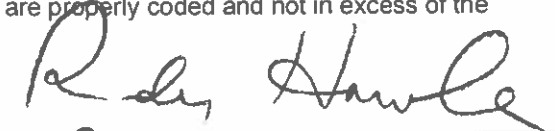
Pay Cycle: PAY PERIOD

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THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$262,970.32 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Administrator


RANDY HAWLEY President


LAUREN ROBINSON Vice President

SAM BLOOM Board Member

KAREN MCLELLAND Board Member


APRIL PAYNE Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$173,793.84	\$12,687.35	\$19,997.00	\$26,289.76	\$232,767.95
110	\$5,281.25	\$403.86	\$648.01	\$1,030.85	\$7,363.97
160	\$445.23	\$34.06	\$54.63	\$3.43	\$537.35
220	\$5,559.93	\$396.89	\$682.20	\$786.03	\$7,425.05
515	\$6,029.90	\$461.29	\$604.90	\$1,165.28	\$8,261.37
525	\$370.37	\$24.80	\$45.44	\$2.85	\$443.46
526	\$2,050.45	\$151.23	\$251.60	\$15.78	\$2,469.06
530	\$1,527.03	\$113.02	\$187.37	\$286.81	\$2,114.23
570	\$1,203.75	\$92.08	\$147.70	\$144.35	\$1,587.88
	\$196,261.75	\$14,364.58	\$22,618.85	\$29,725.14	\$262,970.32

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2514

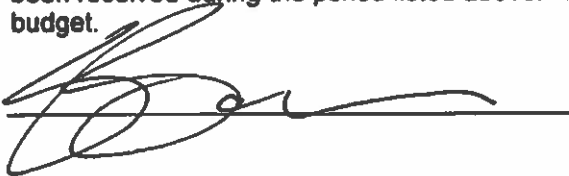
Voucher Date: 10/09/2024

Prepared By:

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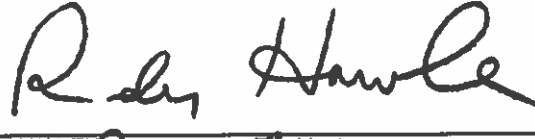
THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$58,713.74 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY

President



LAUREN ROBINSON

Vice President

SAM BLOOM

Board Member

KAREN MCCLELLAND

Board Member

APRIL PAYN

Board Member

SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$43,107.01
400	CTE State Priority	\$707.48
525	Auxiliary Operations	\$895.50
526	Extracurricular activities fees tax credit	\$394.58
530	Gifts and Donations	\$353.78
610	Capital Outlay	\$8,677.95
850	STUDENT CLUB ACTIVITIES	\$4,577.44
	ACCOUNTS	
		\$58,713.74

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2515

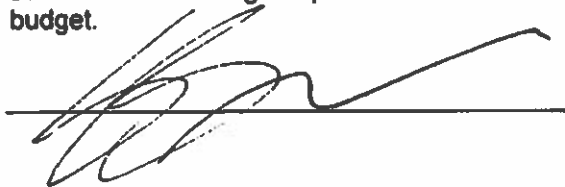
Voucher Date: 10/17/2024

Prepared By:

Muri L. Priggs
Printed: 10/17/2024 11:11:32 AM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$59,008.45 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



Randy Hawley
RANDY HAWLEY President

Lauren Robinson
LAUREN ROBINSON Vice President

SAM BLOOM

Board Member

KAREN MCCLELLAND

Board Member

April Payne
APRIL PAYNE Board Member

SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$42,088.80
400	CTE State Priority	\$2,040.10
500	School Plant (Sale or Lease Over 1 Year)	\$8,425.99
515	CIVIC CTR - DW/DO	\$123.03
526	Extracurricular activities fees tax credit	\$337.10
610	Capital Outlay	\$5,993.43
		\$59,008.45

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2516

Voucher Date: 10/22/2024

Prepared By:

Merri L. Prigge
Printed: 10/22/2024 11:55:59 AM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$30,768.14 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY

President



LAUREN ROBINSON

Vice President

SAM BLOOM

Board Member

KAREN MCCLELLAND

Board Member



APRIL PAYNE

Board Member

SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$22,987.35
610	Capital Outlay	\$7,080.79
850	STUDENT CLUB ACTIVITIES ACCOUNTS	\$700.00
		\$30,768.14

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2517

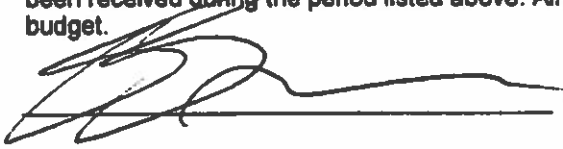
Voucher Date: 10/30/2024

Prepared By:

Terri L. Prigge
Printed: 10/30/2024 01:27:56 PM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$25,565.22 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



Randy Hawley
RANDY HAWLEY President

Lauren Robinson
LAUREN ROBINSON Vice President

SAM BLOOM Board Member

KAREN MCCLELLAND Board Member

April Payne
APRIL PAYNE Board Member

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$21,148.21
160	Title IV	\$300.00
400	CTE State Priority	\$878.80
526	Extracurricular activities fees tax credit	\$1,497.21
530	Gifts and Donations	\$303.01
610	Capital Outlay	\$486.32
850	STUDENT CLUB ACTIVITIES	\$951.67
	ACCOUNTS	
		\$25,565.22

Student Activities Fund Report

10/1/2024*

Fund	Project Code	Student Activity/Club	7/1/2024 Balance	YTD Revenues	YTD Expenditures	Encumbrances	Ending Balance
850	8706	HS PROM	\$13,162.01	\$0.00	\$0.00	\$0.00	\$13,162.01
850	8711	HS STUDENT COUNCIL	\$7,123.77	\$0.00	\$0.00	\$0.00	\$7,123.77
850	8708	HS NATIONAL HONOR SOCIETY	\$2,203.04	\$0.00	\$0.00	\$0.00	\$2,203.04
850	8705	HS INTERACT CLUB	\$968.34	\$0.00	\$0.00	\$0.00	\$968.34
850	8710	HS PHOTOGRAPHY CLUB	\$553.78	\$0.00	\$0.00	\$0.00	\$553.78
850	8701	JH STUDENT COUNCIL	\$2,576.29	\$26.00	\$101.06	\$0.00	\$2,501.23
850	8700	JH INTERACT CLUB	\$44.11	\$0.00	\$0.00	\$0.00	\$44.11
850	8719	WSS STUDENT COUNCIL	\$3,842.12	\$0.00	\$55.77	\$0.00	\$3,786.35
850	8702	HS POP CULTURE	\$1,175.81	\$0.00	\$0.00	\$0.00	\$1,175.81
850	8709	HS ROBOTICS	\$775.76	\$0.00	\$0.00	\$0.00	\$775.76
850	8712	HS GARDEN CLUB	\$585.84	\$0.00	\$0.00	\$0.00	\$585.84
850	8707	HS KEY CLUB	\$209.67	\$0.00	\$0.00	\$0.00	\$209.67
850	8704	HS ART CLUB	\$174.23	\$0.00	\$0.00	\$0.00	\$174.23
850	8703	HS GAY-STRAIGHT ALLIANCE	\$59.18	\$0.00	\$0.00	\$0.00	\$59.18
850	8720	WSS ODYSSEY OF THE MIND	\$2,772.13	\$0.00	\$0.00	\$0.00	\$2,772.13
850	8714	WSS BUILDERS CLUB	\$1,754.51	\$0.00	\$0.00	\$0.00	\$1,754.51
850	8716	WSS GREEN CLUB	\$1,482.70	\$0.00	\$0.00	\$0.00	\$1,482.70
850	8713	WSS ATHLETIC CLUBS	\$1,109.00	\$0.00	\$0.00	\$0.00	\$1,109.00
850	8715	WSS CHEERLEADERS	\$489.41	\$0.00	\$0.00	\$0.00	\$489.41
850	8717	WSS ROBOTICS CLUB	\$298.29	\$0.00	\$0.00	\$0.00	\$298.29
850	8718	WSS MUSIC CLUB	\$139.56	\$0.00	\$0.00	\$0.00	\$139.56
Total:							\$41,368.72

*Bank statements showing transactions for the month of October were not available at the time this report was prepared and will be presented in the December consent agenda.

Personnel

1-Nov-24

New Hires:

Administration:

Certified:

Cindy G Forsythe HS Counselor 10/28/24

Classified:

Penny Ciambelli Preschool Aide 09/30/24

Jessica Hall Extended Day Aide 10/31/24

Resignations/Retirements/Terminations/Reductions:

	Liquidated Damages Waiver Request	Leadership Waiver Granted
<u>Administration:</u>		
<u>Certified:</u>		

Classified:

Sandra Stratton 10/02/2024 Wildcats Lead

Hugo Rodriquez 10/30/2024 Bus Driver

Change in Position/FTE:

Certified:

Classified:

Administration:

Extra Duty Contracts:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Funding</u>
Chris Ames	Yearbook (SRR)	\$6,000.00	Aux
Shelly Mullins	Prep Buy-Out (SRR)	\$10,107.33	M&O

Approved Fundraisers

Club	Site Approval	Superintendent Approval
WS Student Council- Holiday Grams	10/28/2024	10/28/2024