

## **Sedona-Oak Creek Joint Unified School District #9**

**Tuesday, November 9, 2021, 4:00 P.M.**

### **MINUTES**

- I. Call to Order** Randy Hawley  
Randy Hawley called the meeting to order at 4:00 p.m.
- II. Pledge of Allegiance** Randy Hawley  
Randy Hawley led the Pledge of Allegiance.
- III. Roll Call of Members** Randy Hawley, President  
Lauren Robinson, V-P  
Karen McClelland, Member  
Maria Husted, Member  
Barbara Trautwein, Excused  
Hunter White, Student Rep
- IV. Statement of Welcome** Randy Hawley  
Randy Hawley welcomed those in attendance.
- V. Call to the Public** Randy Hawley
- VI. Governing Board Member Comments** Board Members  
Karen McClelland and board members expressed thanks to Hunter White for inclusion in the high school's homecoming activities.
- VII. Student Representative Update** Hunter White  
Hunter White gave a review of successful homecoming events. Student council raised approximately \$2,000 from the dance and has also received a contribution from the community. Clubs are beginning a food drive, toy drive and clothing drive during the holiday season. The supplies will be donated to Hope House, a new housing shelter in Sedona. Students are coordinating a Veteran's Day presentation with Mr. Vogler. The presentation will include former students enlisted in the armed services, veterans and community members.
- VIII. Superintendent's Update** Denny Dearden  
Mr. Dearden gave a thorough overview of happenings around the district. Covid cases have remained low. SOCUSD has enrolled 5 new students with much credit given to Heather Hermen and the successful PR campaign. At Sedona Red Rock Jr/Sr High School, students and staff had a great homecoming week with many fun events. Most fall sports have wrapped up. Mr. Dearden expressed thanks to the coaching staff for a successful season. Students in the Early College Program will travel to Yavapai College next week. This program is in the third year and helps the school to offer a wide range of options to students. Work has begun on next year's master schedule, with an emphasis on allowing students as many choices as possible. The new SEL counselor has started. At West Sedona School, the Wildcat Carnival raised approximately \$33,000

for the school. The Wildcat Kid's Club is in the hiring process to grow the program so that it can continue to serve the needs of our community. Mr. Dearden concluded by giving a special thanks to Sally Cadigan for her years of service with the district.

**IX. Approve Order of the Agenda Including the Consent Agenda and Minutes**

Randy Hawley

**Motion made by Lauren Robinson/Seconded by Karen McClelland:** A motion to approve the order of the agenda including the consent agenda and minutes carried by a vote of 4-0.

**X. Business Items and Presentations**

**A. Review of proposed amendment to the ASBA Bylaws** Karen McClelland

Karen McClelland gave an overview of current ASBA Board of Directors. Currently, there is representation for many groups on the board. However, Hispanic and Native American communities rotate seats and do not have continuous representation. This amendment would add an additional board seat to correct this problem.

**ACTION ITEM:** Discussion and possible action to approve proposed amendment to Article V, Section 2(B) – *Officers and Board of Directors and Executive Committee* to create a seat on the ASBA Board of Directors so that Hispanic and Native American interests can be represented simultaneously on the board.

**Motion made by Karen McClelland/Seconded by Maria Husted:** A motion to approve the proposed ASBA carried by a motion of 4-0.

**B. First reading of ASBA Policy Services Advisory** Karen McClelland  
Volume 33, Number 4

Karen McClelland stated that changes are the result of a recent AZ Supreme Court Decision that gave authority back to local school boards to make choices about mask mandates and removed financial penalties associated with teaching sensitive matters in the classroom. The changes are similar to items passed approximately two months ago by the SOCUSD board. The second reading and will occur in December.

**C. Presentation from the City of Sedona regarding proposed** Andy Dickey  
**rental of fenced field at West Sedona School for overflow** Robert Weber  
**park and ride transit parking.** Police Chief Husted

City of Sedona staff and Police Chief Husted gave a detailed presentation regarding a lease of the fenced field at WSS to be used as a parking lot and trailhead shuttle location (see attached PowerPoint Presentation). Board members expressed a desire to be good partners with the city, but had questions regarding safety, crowds, traffic and maintenance. Mr. Hawley asked for the item to be placed on our December agenda, allowing time for board members to visit the site and city personnel to develop specific plans to address board member concerns.

**ACTION ITEM:** Discussion and possible action to approve proposed rental of fenced field at West Sedona School by the City of Sedona for overflow park and ride transit parking.  
**No action was taken at this time.**

**D. Public Relations Update**

Heather Hermen

Heather Hermen gave a detailed presentation regarding the PR campaign for SOCUSD (see attached). This is a broad campaign encompassing print, radio and online media as well as marketing to community groups. The campaign has been successful in highlighting achievement, activities, community outreach, tax credit and grant opportunities (to staff). The focus of November's ads will be gratitude and thanksgiving. Board members and Superintendent Dearden said that they had received positive feedback from the community and expressed thanks for a job well done.

**XI. Other Business**

Randy Hawley

Future board meeting dates and agenda items: The next regular board meeting and executive session will be held on December 7.

**XII. Adjournment**

Randy Hawley

**Motion made by Lauren Robinson/Seconded by Maria Husted:** A motion to adjourn at 5:18 carried by a vote of 4-0.

Submitted by:

Amanda Stanfield

Signature of Attendees:

\_\_\_\_\_  
Randy Hawley

\_\_\_\_\_  
Lauren Robinson

\_\_\_\_\_  
Karen McClelland

\_\_\_\_\_  
Maria Husted

# SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Entity Number: 13-2-09

Voucher No: 9

Voucher Date: 11/12/2021

Prepared By:

*Lesley Singletary*

Pay Period: 9

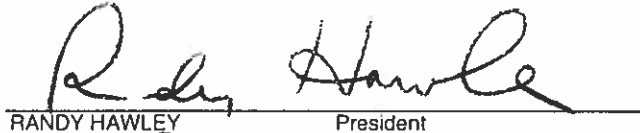
Pay Cycle: PAY PERIOD

Printed: 11/05/2021 10:32:49 AM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$223,152.63 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

  
Administrator

  
RANDY HAWLEY President

  
LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member

  
MARIA HUSTED Board Member

  
BARBARA TRAUTWEIN Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$146,996.75	\$10,327.41	\$16,982.63	\$22,885.76	\$197,192.55
110	\$1,958.22	\$129.14	\$243.02	\$700.55	\$3,030.93
160	\$451.87	\$34.56	\$56.08	\$3.48	\$545.99
220	\$6,895.41	\$507.78	\$699.44	\$1,565.20	\$9,667.83
221	\$158.40	\$12.12	\$19.66	\$49.76	\$239.94
326	\$1,411.10	\$101.78	\$175.12	\$150.83	\$1,838.83
336	\$2,299.75	\$175.93	\$285.40	\$17.71	\$2,778.79
515	\$1,552.95	\$118.79	\$192.72	\$306.72	\$2,171.18
520	\$971.31	\$74.30	\$120.54	\$305.15	\$1,471.30
530	\$3,588.41	\$264.02	\$271.57	\$91.29	\$4,215.29
	\$166,284.17	\$11,745.83	\$19,046.18	\$26,076.45	\$223,152.63

**SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER**

Entity Number: 13-2-09

Voucher No: 10

Voucher Date: 11/26/2021

Prepared By: *Lesley Singleton*

Pay Period: 10  
Pay Cycle: PAY PERIOD

Printed: 11/18/2021 01:47:17 PM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$219,944.96 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

*[Signature]*  
Administrator

*[Signature]*  
RANDY HAWLEY President

*[Signature]*  
LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member  
*[Signature]*

MARIA HUSTED Board Member

BARBARA TRAUTWEIN Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$146,525.11	\$10,290.54	\$17,039.94	\$22,218.01	\$196,073.60
110	\$2,455.99	\$145.26	\$304.79	\$704.38	\$3,610.42
160	\$451.87	\$34.56	\$56.08	\$3.48	\$545.99
220	\$6,604.99	\$485.57	\$677.01	\$1,551.72	\$9,319.29
221	\$149.51	\$11.44	\$18.55	\$59.66	\$239.16
326	\$1,411.10	\$101.53	\$175.11	\$150.84	\$1,838.58
336	\$2,014.51	\$154.11	\$250.00	\$15.51	\$2,434.13
515	\$1,725.46	\$132.00	\$214.13	\$313.72	\$2,385.31
520	\$735.15	\$56.24	\$91.24	\$293.36	\$1,175.99
530	\$1,877.26	\$134.15	\$232.97	\$78.11	\$2,322.49
	\$163,950.95	\$11,545.40	\$19,059.82	\$25,388.79	\$219,944.96

# SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Entity Number: 13-2-09

Voucher No: 11

Voucher Date: 12/10/2021

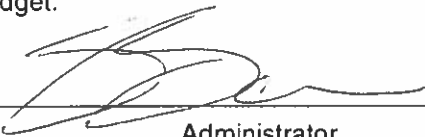
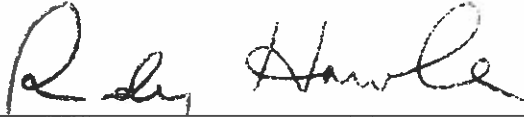

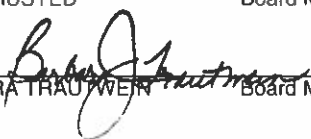
Prepared By:

*Lesley Singletary*  
Printed: 12/02/2021 12:05:10 PM

Pay Period: 11  
Pay Cycle: PAY PERIOD

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$416,862.44 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

 _____ Administrator	 _____ RANDY HAWLEY President
	 _____ LAUREN ROBINSON Vice President
	_____ KAREN MCCLELLAND Board Member
	_____ MARIA HUSTED Board Member
	 _____ BARBARA TRAUTWEIN Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$145,764.23	\$10,488.10	\$16,918.15	\$22,170.79	\$195,341.27
010	\$140,489.54	\$10,476.30	\$17,077.91	\$1,375.65	\$169,419.40
110	\$2,374.90	\$151.06	\$294.73	\$703.76	\$3,524.45
160	\$451.87	\$34.57	\$56.08	\$3.48	\$546.00
220	\$6,118.09	\$459.82	\$664.80	\$1,508.42	\$8,751.13
221	\$121.21	\$9.27	\$15.04	\$52.86	\$198.38
326	\$1,411.10	\$102.68	\$175.12	\$150.84	\$1,839.74
336	\$7,299.75	\$558.42	\$905.88	\$56.21	\$8,820.26
515	\$1,203.60	\$92.07	\$149.37	\$292.51	\$1,737.55
520	\$686.88	\$52.55	\$85.25	\$299.57	\$1,124.25
526	\$20,933.00	\$1,595.93	\$1,406.44	\$161.17	\$24,096.54
530	\$1,160.38	\$86.48	\$144.01	\$72.60	\$1,463.47
	\$328,014.55	\$24,107.25	\$37,892.78	\$26,847.86	\$416,862.44

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# SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2219

Voucher Date: 11/10/2021

Prepared By:

*Cadigan*

Printed 11/10/2021 10:46:04 AM

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THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$16,636.13 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY President



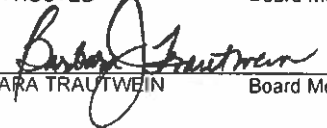
LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member



MARIA HUSTED Board Member

BARBARA TRAUTWEIN Board Member



SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9

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Fund		Amount
001	Maintenance and Operation Fund	\$9,818.33
515	CIVIC CTR - DW/DO	\$1,000.00
525	Auxiliary Operations	\$1,533.58
610	Capital Outlay	\$3,220.07
850	STUDENT CLUB ACTIVITIES ACCOUNTS	\$1,064.15
		<hr/>
		\$16,636.13

**SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER**

Voucher No: 2220

Voucher Date: 11/18/2021

Prepared By

*Terri L Prigge*  
Printed 11/18/2021 10:05:54 AM

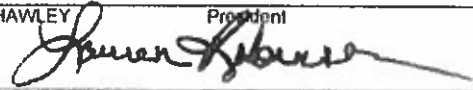
THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$55,225.75 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget



*Randy Hawley*

RANDY HAWLEY President



LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member

MARIA HUSTED Board Member



BARBARA TRAUTWEIN Board Member

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$45,231.39
525	Auxiliary Operations	\$1,206.90
530	Gifts and Donations	\$227.67
610	Capital Outlay	\$8,454.32
850	STUDENT CLUB ACTIVITIES ACCOUNTS	\$105.47
		<b>\$55,225.75</b>



**SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER**

Voucher No: 2221

Voucher Date: 12/02/2021

Prepared By:

*Terri L. Prigge*  
Printed: 12/03/2021 10:12:13 AM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$87,705.26 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY President

  
LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member

  
MARIA HUSTED Board Member

  
BARBARA TRAUTWEIN Board Member

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$52,130.87
525	Auxiliary Operations	\$7,359.83
530	Gifts and Donations	\$1,943.00
596	JTED'S - VACTE	\$4,435.89
610	Capital Outlay	\$21,835.67
		<b>\$87,705.26</b>

# Revised Personnel

1-Dec-21

## New Hires:

Administration:

Certified:

Andrzejewski, Chaz

HS Spanish Teacher

Fitzgerald, Elaine

Middle School Math

Classified:

Crincoli, Debbie

Wildcats Extended Day Manager

## Resignations/Retirements/Terminations/Reductions:

Administration:

Certified:

Classified:

Borba, April

SPED Aide

Edwards, Kim

Secretary

Morales, Ivan

Bus Driver

## Change in Position/FTE:

Certified:

Classified:

## Extra Duty Contracts:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Funding</u>
Goldsmith, K	Poetry/Writing	\$750.00	