

Sedona-Oak Creek Joint Unified School District #9

Notice of Regular Public Meeting

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of the Sedona-Oak Creek Joint Unified School District #9 and to the general public that the Board will hold an **Executive Session on Tuesday, December 7, 2021 at 3:00 in the SRRJH/SH Conference Room, followed by a Regular Public Meeting on Tuesday, December 7, 2021, 4:00 p.m., at the Sedona Performing Arts Center, 995 Upper Red Rock Loop Road, Sedona.** The Board reserves the right to change the order of the items on the agenda with the exception of public hearings and bid awards. The Board may go into executive sessions for purposes of obtaining legal advice from the Board's attorney on any of the following agenda items pursuant to A.R.S. 38-431.03(A). All members of the public wishing to attend are requested to sign the attendance sign-in sheet. Information regarding agenda items including personnel recommendations, with the exception of confidential materials or materials relating to executive sessions, may be reviewed in the District Administrative Offices during normal business hours. The agenda for the meeting is as follows.

MINUTES FOR EXECUTIVE SESSION

- I. Call to Order** Randy Hawley
- II. The board will entertain a motion to go into Executive Session for the following purposes:**
- A. In accordance with A.R.S. §38-431.03(A)(3) to receive advice from attorney concerning building leases.**
 - B. In accordance with A.R.S. §38-431.03(A)(1) to discuss a personnel matter – Superintendent's annual evaluation and review of performance goals.**
- Motion made by Lauren Robinson/Seconded by Karen McClelland.** A motion to go into executive session carried by a vote of 4-0 at 3:03.
- III. The board will entertain a motion to adjourn the executive session and transition to the Sedona Performing Arts Center for the regular meeting.**
- Motion made by Lauren Robinson/Seconded by Barbara Trautwein:** A motion to adjourn the executive session carried by a motion of 4-0 at 3:55.

MINUTES FOR REGULAR SESSION

- I. Call to Order** Randy Hawley
Mr. Hawley called the meeting to order at 4:03.
- II. Pledge of Allegiance** Randy Hawley
Mr. Hawley led the pledge of allegiance.
- III. Roll Call of Members**
- Randy Hawley
Lauren Robinson
Karen McClelland
Maria Husted, excused
Barbara Trautwein
Hunter White, excused

IV. Statement of Welcome
Mr. Hawley welcomed attendees.

Randy Hawley

V. Call to the Public

Mr. Hawley explained that there was one item for call to the public, but that since it was related to an agenda item it would be heard directly before the discussion of that agenda item.

Randy Hawley

VI. Governing Board Member Comments

There were no governing board member comments.

Board Members

VII. Student Representative Update

There was no student representative update.

Hunter White

VIII. Superintendent's Update

Mr. Dearden gave an overview of events in the district. Three new teachers have been hired and are off to a good start. Enrollment is up with 106 new students this year. Covid and recent school shooting have caused a significant amount of stress, but our staff is doing a great job under these difficult circumstances. Mr. Dearden expressed gratitude to Deanna Dewitt for her efforts with Covid contact tracing and quarantines which continue to be an important part of her work this year. Next week is spirit week at SRRJHS. West Sedona School celebrating \$50,000 matching grant through Health First. This will support the Wildcat Kid's Club (being rebranded as Wildcat Extended Program) next school year.

Denny Dearden

IX. Approve Order of the Agenda Including the

Consent Agenda and Minutes The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board of Education. All items approved will be done by one non-debatable motion passed unanimously. Any item may be removed for debate on request of any member of the board, staff, or public. Items removed from the consent portion of the agenda become the first item of business on the regular agenda.

Randy Hawley

Motion made by Barbara Trautwein/Seconded Karen McClelland: A motion to approve the order of the agenda including the consent agenda and minutes carried by a motion of 4-0.

ATTACHMENT

Consent Agenda

1. Minutes for Governing Board meetings: November 9, 2021
2. Payroll vouchers – 9 - 11
3. Accounts Payable vouchers – 2219 - 2221
4. Gifts and donations -
5. Fund balance statements -
6. Personnel - Attached

X. Business Items and Presentations

- A. Chromebook purchasing- Emergency Connectivity Fund Grant**

Stacy Saravo

Ms. Saravo and Mr. Parks applied for and received an Emergency Connectivity grant for 650 standard student Chromebooks and 150 Chromebooks with data plans. Because the value is over \$100,000, board approval is being sought.

ACTION ITEM: Discussion and possible action to approve the purchase of Chromebooks from CCS Presentation Systems (Mohave Contract).

Motion made by Barbara Trautwein/Seconded by Karen McClelland: A motion to approve the Chromebook purchase from CCS Presentation Systems carried by a motion of 4-0.

B. Review of Cottonwood Christian Assembly lease at Big Park Campus Jennifer Chilton
Ms. Chilton reviewed this lease for current tenants renewing their lease under a new name.

ACTION ITEM: Discussion and possible action to approve a lease to Cottonwood Christian Assembly at Big Park Campus.

Motion made by Karen McClelland/Seconded by Lauren Robinson. A motion to approve the lease to Cottonwood Christian Assembly at Big Park Campus carried by a vote of 4-0.

C. Review of the Jett Life Ministries lease at Big Park Campus Jennifer Chilton
Ms. Chilton reviewed this lease for current tenants renewing their lease under a new name.

ACTION ITEM: Discussion and possible action to approve a lease to Jett Life Ministries at Big Park Campus. **Motion made by Lauren Robinson/Seconded by Barbara Trautwein:** A motion to approve a lease to Jett Life Ministries carried by a vote of 4-0.

D. Review of Sedona Village Learning Center lease at Big Park Campus Jennifer Chilton
Public comments from Joanna McPherson, founder of the Sedona Village Learning Center: Ms. McPherson is concerned that the district views her program as competition and may not be offering lease terms similar to other tenants. SVLC would like a lease that allows them to operate and fully serve the community. She would like to make sure SVLC is treated like other tenants, paying a similar rate for a similar duration.

Jennifer Chilton gave overview of lease at Sedona Village Learning Center. She explained that older leases have rates based on a variety of factors, but newer leases have a consistent rate based on square footage. Board members expressed frustration with public comments and denied having concerns about competition from the preschool.

ACTION ITEM: Discussion and possible action to approve a lease to Sedona Village Learning Center at Big Park Campus.

Motion made by Barbara Trautwein/Seconded by Karen McClelland: A motion to offer substantially similar lease to the Sedona Village Learning Center through May of 2021 carried by a vote of 4-0.

E. Second reading of ASBA Policy Services Advisory Karen McClelland
Volume 33, Number 4

Ms. McClelland explained that these changes are the result of recent AZ Supreme Court decisions. Board approval will allow SOCUSD to comply with those rulings.

ACTION ITEM: Discussion and possible action to approve ASBA Policy Services Advisory Volume 33, Number 4.

Motion made by Karen McClelland/Seconded by Lauren Robinson: A motion to approve the ASBA Policy Services Advisory Volume 33, Number 4 carried by a vote of 4-0.

F. Delegate to ASBA's annual conference Karen McClelland

Karen McClelland requested that the board appoint her as delegate to elect officers at the annual ASBA meeting in December. In addition to delegate duties, Ms. McClelland will run for president serving needs of rural students/districts.

ACTION ITEM: Discussion and possible action to approve Karen McClelland as delegate for the business meeting at ASBA's annual conference to elect officers.

Motion made by Randy Hawley/Seconded by Laruen Robinson. A motion to approve Karen McClelland as delegate for the business meeting at ASBA's annual conference carried by a vote of 4-0.

G. Superintendent's Performance Pay

Randy Hawley

Randy Hawley said that Superintendent's review had been conducted by board members in executive session. Legally, the superintendent must have a performance pay clause in his/her contract.

ACTION ITEM: Discussion and possible action regarding the Superintendent's Performance Pay.

Motion made by Randy Hawley/Seconded by Barbara Trautwein: A motion to award the superintendent Denny Dearden a bonus of 6% of his annual salary carried by a vote of 4-0.

Superintendent Dearden expressed thanks to the board. Traditionally, he has turned down the bonus. This year, he would like to accept the bonus on behalf of the leadership team and divide the money equally between the group.

XI. Other Business

Randy Hawley

Future board meeting dates and agenda items: The next board meeting will be on Tuesday, January 4, 2022 at 4:00.

XII. Adjournment

Randy Hawley

Motion made by Lauren Robinson, Seconded by Barbara Trautwein: A motion to adjourn carried by a vote of 4-0 at 4:36.

Submitted by:
Amanda Stanfield

Signature of Attendees:

Randy Hawley

Lauren Robinson

Karen McClelland

Barbara Trautwein

Revised Personnel

1-Jan-22

New Hires:

Administration:

Certified:

Davidson, Audrey Teacher

Classified:

Stachula, Jeff Bus Driver

Resignations/Retirements/Terminations/Reductions:

Administration:

Certified:

Classified:

Morales, Ivan Bus Driver

Change in Position/FTE:

Certified:

Classified:

Extra Duty Contracts:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Funding</u>
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SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Entity Number: 13-2-09

Voucher No: 12

Voucher Date: 12/24/2021

Prepared By:

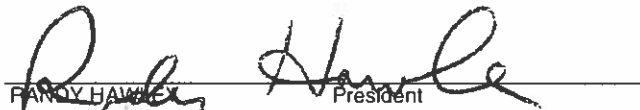
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Pay Period: 12
Pay Cycle: PAY PERIOD

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$255,179.08 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

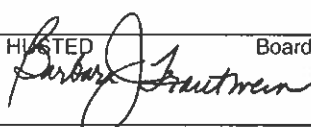

Administrator


RANDY HAWLEY President


LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member

MARIA HUSTED Board Member


BARBARA TRAUTWEIN Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$164,386.97	\$11,585.93	\$19,031.46	\$23,304.56	\$218,308.92
110	\$2,363.64	\$149.60	\$293.33	\$703.67	\$3,510.24
160	\$451.87	\$34.57	\$56.08	\$3.48	\$546.00
220	\$6,720.39	\$494.39	\$696.50	\$1,548.48	\$9,459.76
221	\$152.06	\$11.63	\$18.87	\$53.10	\$235.66
336	\$2,299.75	\$175.93	\$285.40	\$337.48	\$3,098.56
515	\$1,427.40	\$109.19	\$177.13	\$301.62	\$2,015.34
520	\$861.69	\$65.92	\$106.94	\$300.92	\$1,335.47
525	\$1,750.00	\$120.55	\$217.18	\$13.47	\$2,101.20
526	\$8,780.90	\$632.58	\$998.08	\$91.99	\$10,503.55
530	\$3,500.26	\$260.65	\$212.87	\$90.60	\$4,064.38
	\$192,694.93	\$13,640.94	\$22,093.84	\$26,749.37	\$255,179.08

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Entity Number: 13-2-09

Voucher No: 13

Voucher Date: 01/07/2022

Prepared By:

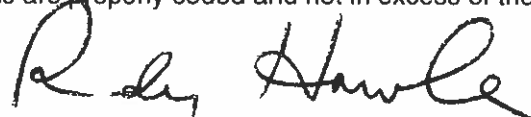
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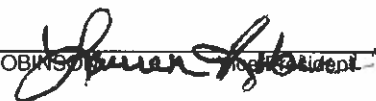
Pay Period: 13
Pay Cycle: PAY PERIOD

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$193,622.56 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

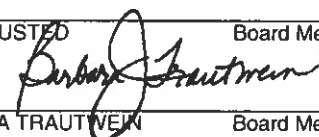

Administrator


RANDY HAWLEY President


LAUREN ROBINSON President

KAREN MCCLELLAND Board Member

MARIA HUSTED Board Member


BARBARA TRAUTWEIN Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$143,144.26	\$10,868.18	\$16,677.13	\$7,008.27	\$177,697.84
110	\$1,823.03	\$139.46	\$226.25	\$14.04	\$2,202.78
160	\$451.87	\$34.56	\$56.08	\$3.48	\$545.99
220	\$5,090.50	\$389.42	\$604.49	\$61.63	\$6,146.04
221	\$29.07	\$2.22	\$3.61	\$0.22	\$35.12
336	\$3,549.75	\$271.54	\$440.52	\$27.33	\$4,289.14
515	\$1,427.40	\$109.20	\$177.14	\$301.62	\$2,015.36
520	\$164.73	\$12.61	\$20.44	\$1.27	\$199.05
530	\$406.55	\$31.11	\$50.46	\$3.12	\$491.24
	\$156,087.16	\$11,858.30	\$18,256.12	\$7,420.98	\$193,622.56

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2222

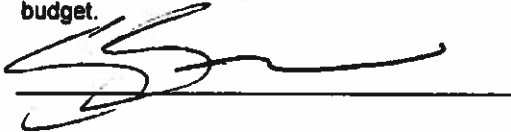
Voucher Date: 12/09/2021

Prepared By:

Merri L. Prigge
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THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$55,695.53 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY President


LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member


MARIA HUSTED Board Member


BARBARA TRAUTWEIN Board Member

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$46,363.28
515	CIVIC CTR - DW/DO	\$1,750.00
525	Auxiliary Operations	\$280.00
530	Gifts and Donations	\$3,000.00
610	Capital Outlay	\$4,302.25
		\$55,695.53

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2223


Voucher Date: 12/15/2021

Prepared By:

Terri L. Prigge
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THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$50,664.62 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY President



LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member



MARIA HUSTED Board Member



BARBARA TRAUTWEIN Board Member

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$49,579.68
525	Auxiliary Operations	\$420.00
610	Capital Outlay	\$573.10
850	STUDENT CLUB ACTIVITIES ACCOUNTS	\$91.84
		\$50,664.62

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2224

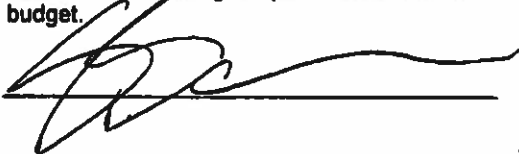
Voucher Date: 12/17/2021

Prepared By:

Terri L. Prigge
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THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$1,074.56 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY President



LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member



MARIA HUSTED Board Member



BARBARA TRAUTWEIN Board Member

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9

Fund	Amount
001 Maintenance and Operation Fund	\$1,074.56
	\$1,074.56

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2225

Voucher Date: 01/03/2022

Prepared By:

Terri L. Prigge
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THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$21,779.09 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY President



LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member



MARIA HUSTED Board Member



BARBARA TRAUTWEIN Board Member

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$19,412.10
525	Auxiliary Operations	\$1,125.50
530	Gifts and Donations	\$1,241.49
		\$21,779.09