



Notice of Regular Public Meeting

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of the Sedona-Oak Creek Joint Unified School District #9 and to the general public that the Board will hold a **Regular Public Meeting on Tuesday, July 9, 2024, at the Sedona Performing Arts Center, 995 Upper Red Rock Loop Road, Sedona. The doors open to the public at 3:45.** The Board reserves the right to change the order of the items on the agenda with the exception of public hearings and bid awards. The Board may go into executive sessions for purposes of obtaining legal advice from the Board's attorney on any of the following agenda items pursuant to A.R.S. 38-431.03(a)3. All members of the public wishing to attend are requested to sign the attendance sign-in sheet. Information regarding agenda items including personnel recommendations, with the exception of confidential materials or materials relating to executive sessions, may be reviewed in the District Administrative Offices during normal business hours. The agenda for the meeting is as follows.

AGENDA

- I. Call to Order** Randy Hawley
- II. Pledge of Allegiance** Randy Hawley
- III. Roll Call of Members**
 - Randy Hawley, President
 - Lauren Robinson, Vice President
 - Karen McClelland, Member
 - April Payne, Member
 - David Price, Member
 - Emily Frey, Student Representative
- IV. Statement of Welcome** Randy Hawley

PUBLIC HEARING

The Governing Board will entertain a motion to go into a Public Hearing regarding the proposed 2024-45 budget.

As authorized by A.R.S. 15-905, Finance Director Stacy Saravo will present information regarding the proposed 2024-25 budget and answer questions from the public regarding the proposed budget. The budget was initially proposed to the Governing Board on June 4, 2024

The Governing Board will entertain a motion to return to the Regular Session.

- V. **Call to the Public** Randy Hawley
- VI. **Governing Board Member Comments** Board Members
- VII. **Student Representative Update** Emily Frey
- VIII. **Superintendent's Update** Tom Swaninger
- IX. **Approve Order of the Agenda Including the Consent Agenda and Minutes** Randy Hawley
- The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board of Education. All items approved will be done by one non-debatable motion passed unanimously. Any item may be removed for debate on request of any member of the board, staff, or public. Items removed from the consent portion of the agenda become the first item of business on the regular agenda.

ATTACHMENT 1: [Consent Agenda](#)

1. Minutes for Governing Board meetings: June 4, 2024
2. Payroll vouchers – 25-27
3. Accounts Payable vouchers – 2448-2452, 2500
4. Gifts and donations – N/A
5. Fund balance statements – Attached
6. Personnel – Attached
7. Approved Fundraisers – N/A

X. Business Items and Presentations

- A. Final Review of the FY 24/25 Budget** Stacy Saravo
- Strategic Plan Alignment: Effective Communication/Use of Resources (5 minutes)
 - Attachment 2: [Proposed Budget Presentation](#), Attachment 3: [Proposed FY24/25 Budget](#)
 - **ACTION ITEM:** Discussion and possible action to adopt the proposed FY 24/25 budget as presented.
- B. Preschool Program Overview** Tom Swaninger
- Strategic Plan Alignment: Effective Use of Resources (5 minutes)
 - Attachment 4: [Preschool Fee Summary](#)
 - **ACTION ITEM:** Discussion and possible action to approve preschool fees for SY 24/25.
- C. SPAC Rates for FY25** Jennifer Chilton
- Strategic Plan Alignment: Effective Use of Resources (5 minutes)
 - Attachment 5: [SPAC Rates](#)
 - **ACTION ITEM:** Discussion and possible action to approve SPAC rental rates as presented.
- D. Second Reading of ASBA Policy Advisory 787** Tom Swaninger
- Strategic Plan Alignment: Effective Use of Resources (5 minutes)
 - Attachment 6: [ASBA Policy Advisory 787](#)
 - **ACTION ITEM:** Discussion and possible action to approve ASBA's Policy Advisory 787.

- E. Food Service Presentation** Stacy Saravo
(5 minutes)
- Strategic Plan Alignment: Effective Use of Resources
 - Attachment 7: [Community Eligibility Provision Information](#)
- F. Annual Food Service Renewal with SFE (2nd of 4 annual renewals)** Stacy Saravo
(10 minutes)
- Strategic Plan Alignment: Effective Use of Resources
 - Attachment 8: [SFE Contract Renewal Amendment](#)
 - **ACTION ITEM:** Discussion and possible action to renew the annual food service contract with SFE for FY 24/25.
- G. Review of the District's Site Performance Pay Plan (Prop 301)** Stacy Saravo
(2 minutes)
- Strategic Plan Alignment: Highly Performing & Supported Staff
 - Attachment 9: [Performance Pay Summary](#)
 - **ACTION ITEM:** Discussion and possible action to approve SOCUSD's Performance Pay Plan for the 2024-25 school year.
- H. Athletic Coaching Stipend Schedule** Stacy Saravo
(2 minutes)
- Strategic Plan Alignment: Highly Performing & Supported Staff
 - Attachment 10: [FY25 Coaching Stipends](#)
 - **ACTION ITEM:** Discussion and possible action to approve the athletic coaching stipend schedule for the 2024-25 school year.
- I. Superintendent Salary Adjustment** Randy Hawley
(2 minutes)
- Strategic Plan Alignment: Effective Use of Resources
 - Attachment 11: [Superintendent Salary Adjustment](#)
 - **ACTION ITEM:** Discussion and possible action to approve the salary and stipend adjustment to the Superintendent contract for the FY25 school year, per the contract terms.
- J. Student Fees** Stacy Saravo
(2 minutes)
- Strategic Plan Alignment: Effective Use of Resources
 - Attachment 12: [FY25 Student Fee List](#)
 - **ACTION ITEM:** Discussion and possible action to approve the student fee schedule for the 2024-2025 school year.
- K. Fundraiser Approvals** Stacy Saravo
(2 minutes)
- Strategic Plan Alignment: Effective Use of Resources
 - Attachment 13: [Fundraiser Approval Authorization](#)
 - **ACTION ITEM:** Discussion and possible action to authorize the superintendent to approve fundraisers including but not limited to dances, ticket sales, concession sales, and club fundraisers during the 2024-25 school year.
- L. Appointment of Student Activity Fund Treasures as required by A.R.S. 15-1122** Stacy Saravo
(2 minutes)
- Strategic Plan Alignment: Effective Use of Resources
 - Attachment 14: [Student Activity Fund Treasurer Appointment](#)
 - **ACTION ITEM:** Discussion and possible action to appoint Stacy Saravo as Student Activity Treasurer and Amanda Stanfield as Assistant Student Activity Treasurer.

M. Approval of Sole Source Vendors

Stacy Saravo

- Strategic Plan Alignment: Effective Use of Resources (2 minutes)
- Attachment 15: [FY25 Sole Source Vendor List](#)
- **ACTION ITEM:** Discussion and possible action to approve the Sole Source Vendor list for FY 24/25.

N. Approval of Purchasing Cooperatives

Stacy Saravo

- Strategic Plan Alignment: Effective Use of Resources (2 minutes)
- Attachment 16: [FY25 Purchasing Cooperative List](#)
- **ACTION ITEM:** Discussion and possible action to approve the Purchasing Cooperatives List for FY 24/25.

O. Authorization to Exceed M & O Subsections

Stacy Saravo

- Strategic Plan Alignment: Effective Use of Resources (2 minutes)
- Attachment 17: [M&O Authorization Form](#)
- **ACTION ITEM:** Discussion and possible action to authorize excess expenditures within subsections 100, 200, 400, 500, 600, 700, 800, and 900 of the Maintenance & Operations budget in FY 24/25.

P. Execution of Warrants Between Board Meetings

Stacy Saravo

- Strategic Plan Alignment: Effective Use of Resources (2 minutes)
- Attachment 18: [Warrant Authorization Form](#)
- **ACTION ITEM:** Discussion and possible action to authorize the execution of warrants between board meetings.

Q. Emergency Procurement Authorization

Stacy Saravo

- Strategic Plan Alignment: Effective Use of Resources (2 minutes)
- Attachment 19: [Emergency Procurement Authorization Form](#)
- **ACTION ITEM:** Discussion and possible action to authorize Stacy Saravo and Jennifer Chilton to procure emergency services when necessary during FY 24/25.

XI. Other Business

Randy Hawley

Future board meeting dates and agenda items:

XII. Adjournment

Randy Hawley

EXECUTIVE SESSION: All persons present during an Executive Session are hereby reminded that it is unlawful to disclose or otherwise let know anything which has transpired or has been discussed during an Executive Session to or with any person who is not present, other than a current member of the Board. To do so is a violation of A.R.S. 38-431.03, unless pursuant to a specific statutory exception.

AMERICANS WITH DISABILITIES ACT: The Sedona-Oak Creek School District intends to comply with the A.D.A. If you are disabled or physically challenged and need special accommodations to participate, please contact Tom Swaninger, Superintendent of Sedona-Oak Creek School District, at 928-204-6800 at least seventy-two (72) hours prior to the meeting.