



**Special Public Meeting- October 10, 2023, 4:00 p.m.
MINUTES**

- I. Call to Order** Randy Hawley
Board President Randy Hawley called the meeting to order at 4:05.
- II. Pledge of Allegiance** Randy Hawley
- III. Roll Call of Members**
Randy Hawley, Present
Lauren Robinson, Present
Karen McClelland, Present
April Payne, Present
David Price, Present
- IV. Statement of Welcome** Randy Hawley
- V. Governing Board Member Comments** Board Members
There were no comments from Governing Board Members.
- VI. Approve Order of the Agenda Including the Consent Agenda and Minutes** Randy Hawley
Attachment 1: Consent Agenda
1. Minutes for Governing Board meetings: October 3, 2023
Motion made by Lauren Robinson/Karen McClelland to approve the Order of the Agenda including the Consent Agenda and Minutes carried by a vote of 5-0.
- VII. Business Items and Presentations**
- A. Annual Financial Report Overview, including information on the bond and override** Stacy Saravo
- Strategic Plan Alignment: Effective Communication/Use of Resources
 - Attachments 2-4: AFR Information
 - Finance Director Stacy Saravo gave an overview of the AFR including overall spending trends, transportation maintenance expenditures, and a 7% carryover. Technology expenses included classroom AV improvements, student attendance software, and a new server. Most grant funds were used for salaries and benefits, allowing us to provide additional programs and small sizes. M&O Override funds were spent on full day kindergarten, counselors, and fine arts classes. There were no bond expenditures. Due to higher enrollment numbers, spending was higher at SRR than at WSS. Per pupil spending was similar. Covid funds have been used to provide a Social Emotional Counselor, technology enhancements, to address learning loss, and to support our food service program. Covid assistance is winding down. The district is planning to ensure that the remaining funds are spent wisely.
 - Board Member David Price verified that general education expenses have risen due to salary increases, higher benefit expenses, and additional instructional positions at both campuses.
 - David Price asked about transportation costs. Stacy Saravo noted that the district has explored utilizing public transportation systems to transport students, but this has not been a viable option. Transportation expenditures may reduce maintenance expenses on our aging fleet in the future.

- David Price asked about expenses that would be cut should the override fail. Stacy Saravo noted that those decisions would be made in the FY25 budgeting process. Superintendent Swaninger added that revenue would be phased out over the next few years. Financial decisions and cuts would take time. He noted that raises are crucial to retain and recruit teachers and that the purchase of new buses is important since maintenance expenses have been high.
- Lauren Robinson noted that administrator expenses and positions are reasonable. She agreed that raises have been necessary and that important programs will be cut if the override fails.
- **ACTION ITEM:** Discussion and possible action to approve the 2022-23 Annual Financial Report.
- **Motion made by Lauren Robinson/Karen McClelland** to approve the 2022-23 Annual Financial Report carried by a vote of 5-0.

B. The board will entertain a motion to go into executive session per ARS §§ 38-431.03(A)(1) (personnel) and 38-431.03(A)(3) (advice from legal counsel).

Motion made by Randy Hawley/Lauren Robinson to enter executive session per ARS §§ 38-431.03(A)(1) (personnel) and 38-431.03(A)(3) (advice from legal counsel) carried by a vote of 5-0.

C. The board returned to regular session at 4:50 PM

D. Possible staff termination

Tom Swaninger

- Strategic Plan Alignment: Effective Communication
- **ACTION ITEM:** Discussion and possible action to accept an administrative recommendation to terminate Teacher Audra Betzer.
- **Motion made by Randy Hawley/Lauren Robinson** to accept an administrative recommendation to terminate Teacher Audra Betzer subject to a due process hearing carried by a vote of 5-0.

VIII. Other Business

Randy Hawley

Future board meeting dates and agenda items: Next board meeting on Tuesday, November 7 at 4:00 PM.

IX. Adjournment

Randy Hawley

Motion made by Karen McClelland/David Price to adjourn the meeting carried by a vote of 5-0 at 4:57.

Submitted by: Amanda Stanfield

Signature of Attendees:

Randy Hawley

Lauren Robinson

Karen McClelland

April Payne

David Price

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Entity Number: 13-2-09

Voucher No: 7

Voucher Date: 10/13/2023

Prepared By:

Lesley Singletary
Printed: 10/05/2023 02:37:09 PM

Pay Period: 7

Pay Cycle: PAY PERIOD

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$269,509.71 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

[Signature]
Administrator

[Signature]
RANDY HAWLEY President

[Signature]
LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member

APRIL PAYNE Member
[Signature]
DAVID PRICE Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$182,338.72	\$13,295.16	\$20,098.99	\$23,561.49	\$239,294.36
110	\$3,931.22	\$300.74	\$483.15	\$734.84	\$5,449.95
160	\$447.84	\$34.26	\$55.04	\$3.45	\$540.59
190	\$142.22	\$10.88	\$17.47	\$1.27	\$171.84
220	\$9,096.21	\$667.29	\$821.44	\$1,988.03	\$12,572.97
515	\$6,409.40	\$478.02	\$666.92	\$843.25	\$8,397.59
526	\$70.00	\$5.35	\$8.61	\$0.54	\$84.50
530	\$1,472.95	\$108.89	\$181.03	\$285.90	\$2,048.77
570	\$719.29	\$55.03	\$88.40	\$86.42	\$949.14
	\$204,627.85	\$14,955.62	\$22,421.05	\$27,505.19	\$269,509.71

**SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9 VOUCHER**

Entity Number: 13-2-09

Voucher No: 8

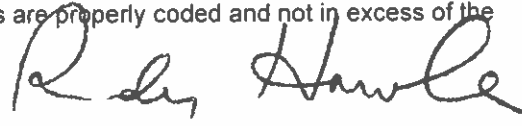
Voucher Date: 10/27/2023

Prepared By:

Lesley Singletary
Printed: 10/19/2023 12:04:44 PMPay Period: 8
Pay Cycle: PAY PERIOD

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$252,464.04 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Administrator
RANDY HAWLEY President

LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member

APRIL PRICE Member

DAVID PRICE Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$186,735.84	\$14,068.31	\$19,390.35	\$8,089.42	\$228,283.92
110	\$3,211.44	\$245.68	\$394.69	\$24.73	\$3,876.54
160	\$447.84	\$34.26	\$55.04	\$3.45	\$540.59
190	\$142.22	\$10.88	\$17.47	\$1.27	\$171.84
220	\$6,976.29	\$533.69	\$719.07	\$111.07	\$8,340.12
515	\$6,510.36	\$485.15	\$666.86	\$843.38	\$8,505.75
530	\$1,472.95	\$112.68	\$181.03	\$11.34	\$1,778.00
570	\$732.70	\$56.06	\$90.05	\$88.47	\$967.28
	\$206,229.64	\$15,546.71	\$21,514.56	\$9,173.13	\$252,464.04

**SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9 VOUCHER**

Entity Number: 13-2-09

Voucher No: 9

Voucher Date: 11/09/2023

Prepared By:

Lesley Singletary

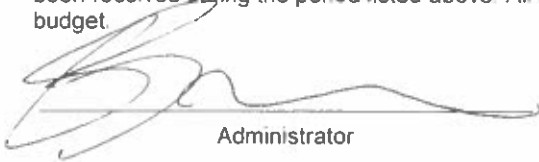
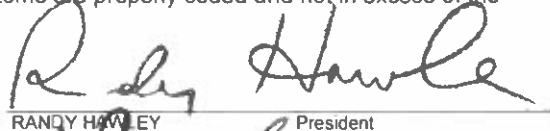
Pay Period: 9

Pay Cycle: PAY PERIOD

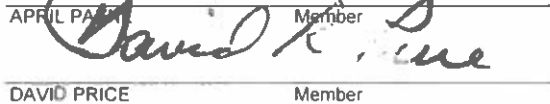
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THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$270,354.41 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Administrator
RANDY HAWLEY President
LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member


DAVID PRICE Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$180,399.83	\$13,141.52	\$20,387.70	\$25,540.04	\$239,469.09
110	\$3,931.22	\$300.74	\$483.15	\$734.84	\$5,449.95
160	\$447.84	\$34.26	\$55.04	\$3.45	\$540.59
190	\$142.22	\$10.88	\$17.47	\$1.27	\$171.84
220	\$9,009.08	\$660.81	\$843.17	\$1,982.05	\$12,495.11
515	\$6,124.15	\$458.67	\$623.90	\$946.25	\$8,152.97
526	\$920.00	\$70.38	\$88.48	\$7.08	\$1,085.94
530	\$1,472.95	\$108.89	\$181.03	\$285.90	\$2,048.77
570	\$699.39	\$53.50	\$85.96	\$101.30	\$940.15
	\$203,146.68	\$14,839.65	\$22,765.90	\$29,602.18	\$270,354.41

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2413

Voucher Date: 10/06/2023

Prepared By:

Melri L. Prigge
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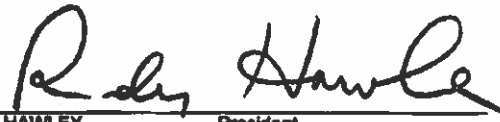
THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$50,692.43 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY

President



LAUREN ROBINSON

Vice President

KAREN MCCLELLAND

Board Member

APRIL PAVAR

Member

DAVID PRICE

Member

SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$29,958.88
221	IDEA, PRESCHOOL, PART B	\$592.87
510	Food Service	\$83.05
525	Auxiliary Operations	\$225.73
526	Extracurricular activities fees tax credit	\$700.00
530	Gifts and Donations	\$5,556.84
610	Capital Outlay	\$12,969.74
850	STUDENT CLUB ACTIVITIES	\$605.32
	ACCOUNTS	
		\$50,692.43

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2414

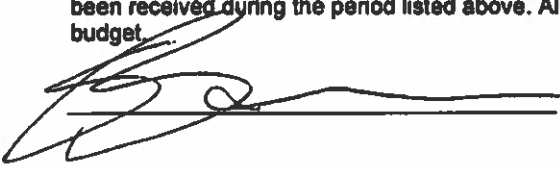
Voucher Date: 10/19/2023

Prepared By:

Printed: 10/19/2023 01:46:35 PM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$30,841.73 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY President

LAUREN ROBINSON Vice President

KAREN MCCLELLAND Board Member

APRIL PAYNE Member

DAVID PRICE Member

SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$25,185.34
180	Title IV	\$99.00
525	Auxiliary Operations	\$936.04
526	Extracurricular activities fees tax credit	\$1,395.06
530	Gifts and Donations	\$1,022.82
610	Capital Outlay	\$2,044.24
850	STUDENT CLUB ACTIVITIES	\$159.23
	ACCOUNTS	
		\$30,841.73

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2415


Voucher Date: 10/25/2023

Prepared By

Terri L. Prigge
Printed: 10/25/2023 12:54:21 PM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$63,437.06 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY

President



LAUREN ROBINSON

Vice President

KAREN MCCLELLAND

Board Member

APRIL PAYNE

Member



DAVID PRICE

Member

SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$34,052.20
374	E-RATE	\$20,080.00
400	CTE State Priority	\$48.35
525	Auxiliary Operations	\$81.29
526	Extracurricular activities fees tax credit	\$300.00
530	Gifts and Donations	\$2,104.90
610	Capital Outlay	\$6,520.80
850	STUDENT CLUB ACTIVITIES	\$249.52
	ACCOUNTS	
		\$63,437.06

SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 VOUCHER

Voucher No: 2416

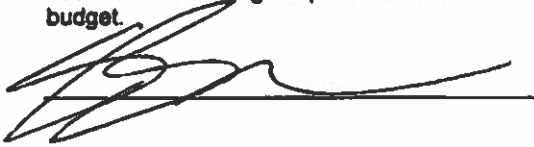
Voucher Date: 11/02/2023

Prepared By:

Terri L. Prigge
Printed: 11/02/2023 01:29:59 PM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against SEDONA-OAK CREEK UNIFIED SCHOOL DISTRICT #9 funds for the sum of \$188,363.40 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



RANDY HAWLEY

President

LAUREN ROBINSON

Vice President

KAREN MCCLELLAND

Board Member

APRIL PAYNE

Member

DAVID PRICE

Member

SEDONA-OAK CREEK UNIFIED SCHOOL
DISTRICT #9

Fund		Amount
001	Maintenance and Operation Fund	\$23,270.70
400	CTE State Priority	\$186.16
500	School Plant (Sale or Lease Over 1 Year)	\$1,028.81
510	Food Service	\$39,104.48
526	Extracurricular activities fees tax credit	\$670.92
530	Gifts and Donations	\$752.93
865	Energy and Water Savings	\$123,349.40
		\$188,363.40

Personnel

1-Nov-23

New Hires:

Administration:

Certified:

Classified:

Hite, Sabrina	SPED Para Pro (WSS)	11/07/23
Wolf, Dan	XD MS Coach	10/31/23

Resignations/Retirements/Terminations/Reductions:

	Liquidated Damages Waiver Request	Leadership Recommendation
<u>Administration:</u>		
<u>Certified:</u>		

Classified:

Marvel, Jill	SPED Aide (WSS)	11/20/23
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Change in Position/FTE:

Certified:

Classified:

Administration:

Extra Duty Contracts:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Funding</u>
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Approved Fundraisers

<u>Club</u>	<u>Date Approved</u>
SRRHS Student Council (Homecoming)	9/15/2023
WSS PTA (Charleston Wrap)	10/24/2023
SRRMS Student Council (Halloween Dance)	10/25/2023
SRR Chearleaders (Krispy Kreme)	10/25/2023