



## Sedona-Oak Creek Joint Unified School District #9

### Notice of Regular Public Meeting

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of the Sedona-Oak Creek Joint Unified School District #9 and to the general public that the Board will hold a **Regular Public Meeting on July 5, 2022, 4:00 p.m., at the Sedona Performing Arts Center, 995 Upper Red Rock Loop Road, Sedona.** The Board reserves the right to change the order of the items on the agenda with the exception of public hearings and bid awards. The Board may go into executive sessions for purposes of obtaining legal advice from the Board's attorney on any of the following agenda items pursuant to A.R.S. 38-431.03(a)3. All members of the public wishing to attend are requested to sign the attendance sign-in sheet. Information regarding agenda items including personnel recommendations, with the exception of confidential materials or materials relating to executive sessions, may be reviewed in the District Administrative Offices during normal business hours. The agenda for the meeting is as follows.

### AGENDA

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| <b>I. Call to Order</b>   | Randy Hawley |
| <b>II. Pledge of Allegiance</b>   | Randy Hawley |
| <b>III. Roll Call of Members</b><br>Randy Hawley, President<br>Lauren Robinson, Vice President<br>Karen McClelland, Member<br>Barbara Trautwein, Member<br>Hunter White, Student Representative | Randy Hawley |
| <b>IV. Statement of Welcome</b>   | Randy Hawley |

### PUBLIC HEARING

The Governing Board will entertain a motion to go into a Public Hearing.

Stacy Saravo will be present to answer any questions regarding the proposed 2022-2023 budget. This budget was presented to the Board on June 22, 2022 and was approved for posting.

The Governing Board will entertain a motion to return to the Regular Session.

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| <b>V. Call to the Public</b>               | Randy Hawley  |
| <b>VI. Governing Board Member Comments</b> | Board Members |
| <b>VII. Student Representative Update</b>  | Hunter White  |
| <b>VIII. Superintendent's Update</b>       | Denny Dearden |

**IX. Approve Order of the Agenda Including the**

Randy Hawley

**Consent Agenda and Minutes** The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board of Education. All items approved will be done by one non-debatable motion passed unanimously. Any item may be removed for debate on request of any member of the board, staff, or public. Items removed from the consent portion of the agenda become the first item of business on the regular agenda.

**ATTACHMENT 1**

**Consent Agenda**

1. Minutes for Governing Board meetings: June 22, 2022
2. Payroll vouchers – 26, 101
3. Accounts Payable vouchers – 2249-2250
4. Gifts and donations -
5. Fund balance statements -
6. Personnel – Attached

**X. Business Items and Presentations**

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|---|------------------------------|
| <b>A. Final Review of the SY22-23 Proposed Budget</b><br><i>Strategic Plan Alignment: Effective Communication</i> | Stacy Saravo<br>(10 minutes) |
|---|------------------------------|

**ATTACHMENTS 2 - 3**

**ACTION ITEM:** Discussion and possible action to approve the proposed SY22-23 Budget as presented.

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| <b>B. Exceed M &amp; O Subsections for the 22-23 fiscal year</b><br><i>Strategic Plan Alignment: Effective Use of Resources</i> | Stacy Saravo<br>(2 minutes) |
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**ATTACHMENT 4**

**ACTION ITEM:** Discussion and possible action to authorize excess expenditures within subsections 100, 200, 400, 500, 600, 700, 800 and 900 of the Maintenance and Operations budget for fiscal year 22-23.

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| <b>C. Contract with Yavapai County for E-Rate Services</b><br><i>Strategic Plan Alignment: Effective Use of Resources</i> | Stacy Saravo<br>(2 minutes) |
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**ATTACHMENT 5**

**ACTION ITEM:** Discussion and possible action to approve the contract with Yavapai County for E-Rate Services.

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| <b>D. YCESA Resolution on authorized signers of legal documents for the district</b><br><i>Strategic Plan Alignment: Effective Use of Resources</i> | Stacy Saravo<br>(2 minutes) |
|---|-----------------------------|

**ATTACHMENT 6**

**ACTION ITEM:** Discussion and possible action to authorize the Superintendent, Governing Board President, Stacy Saravo and Deana DeWitt to approve and sign legal documents on behalf of the School District from this date forward, unless changed.

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- E.** Authorization for Superintendent to approve fundraisers in SY22/23  
*Strategic Plan Alignment: Effective Use of Resources* Stacy Saravo  
(2 minutes)

**ACTION ITEM:** Discussion and possible action to authorize Superintendent Dearden to approve fundraisers in SY22-23.

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- F.** Authorization to submit emergency repairs to the School Facilities Board during SY22-23  
*Strategic Plan Alignment: Effective Use of Resources* Stacy Saravo  
(2 minutes)

**ACTION ITEM:** Discussion and possible action to authorize Stacy Saravo to submit emergency repairs under \$30,000 to the School Facilities Board during SY22-23.

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- G.** Request for Board Approval of Asset Disposal. Assign authorized personal for the disposal of fixed assets and stewardship items.  
*Strategic Plan Alignment: Effective Communication; Effective Use of Resources* Stacy Saravo  
(2 minutes)

**ACTION ITEM:** Discussion and possible action to approve John Parks and Stacy Saravo as authorized designees for disposal and transfer of any Fixed Assets or Stewardship Items.

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- H.** Student Activity Fund Treasurer (annual appointment) as required by the Auditor General and A.R.S. § 15-1122.  
*Strategic Plan Alignment: Effective Communication; Effective use of Resources* Stacy Saravo  
(2 minutes)

**ACTION ITEM:** Discussion and possible action to appoint Stacy Saravo as Student Activity Treasurer and Amanda Stanfield as Assistant Student Activity Treasurer.

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- I.** Request to close Student Activities account with OneAZ Credit Union.  
*Strategic Plan Alignment: Effective Communication* Stacy Saravo  
(2 minutes)

**ACTION ITEM:** Discussion and possible action to approve the closing of the Student Activities account with OneAZ Credit Union.

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- J.** Review of SOCJUSD #9's Performance Pay Plan (Prop. 301) for the 2022/2023 school year.  
*Strategic Plan Alignment: Highly Performing & Supported Staff* Stacy Saravo  
(2 minutes)

#### ATTACHMENT 7

**ACTION ITEM:** Discussion and possible action to approve SOCJUSD #9's Performance Pay Plan for the 2022/2023 school year.

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- K.** Review of Athletic Stipend Schedule for 22/23  
*Strategic Plan Alignment: Highly Performing & Supported Staff* Stacy Saravo  
(2 minutes)

#### ATTACHMENT 8

**ACTION ITEM:** Discussion and possible action to approve the athletic stipend schedule for 22/23.

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L. Student fees for SY 22/23  
*Strategic Plan Alignment: High Student Achievement* Stacy Saravo  
(2 minutes)

**ATTACHMENT 9**

**ACTION ITEM:** Discussion and possible action to approve the student fee schedule for the 2022/2023 school year.

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M. Approval of Sole Source Vendors for FY 22/23  
*Strategic Plan Alignment: Effective Use of Resources* Stacy Saravo  
(2 minutes)

**ATTACHMENT 10**

**ACTION ITEM:** Discussion and possible action to approve the Sole Source Vendor list for FY 22/23.

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N. Approval of Purchasing Cooperatives for FY 22/23  
*Strategic Plan Alignment: Effective Use of Resources* Stacy Saravo  
(2 minutes)

**ATTACHMENT 11**

**ACTION ITEM:** Discussion and possible action to approve the Purchasing Cooperatives List for FY 22/23.

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O. Emergency Procurement Authorization  
*Strategic Plan Alignment: Effective Communication* Stacy Saravo  
(2 minutes)

**ACTION ITEM:** Discussion and possible action to authorize Stacy Saravo and Jennifer Chilton to procure emergency services when necessary.

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**XI. Other Business** Randy Hawley  
Future board meeting dates and agenda items:

**XII. Adjournment** Randy Hawley

**EXECUTIVE SESSION:** All persons present during an Executive Session are hereby reminded that it is unlawful to disclose or otherwise let know anything which has transpired or has been discussed during an Executive Session to or with any person who is not present, other than a current member of the Board. To do so is a violation of A.R.S. 38-431.03, unless pursuant to a specific statutory exception.

**AMERICANS WITH DISABILITIES ACT:** The Sedona-Oak Creek School District intends to comply with the A.D.A. If you are disabled or physically challenged and need special accommodations to participate, please contact Dennis Dearden, Superintendent of Sedona-Oak Creek School District, at 928-204-6800 at least seventy-two (72) hours prior to the meeting.